

MINUTES

HEART OF THE VALLEY METROPOLITAN SEWERAGE DISTRICT REGULAR MEETING HELD ON **June 9, 2026** AT THE HEART OF THE VALLEY MSD MEETING ROOM

Members Present: Bruce Siebers – President
John Sundelius – Vice President
Patrick Hennessey - Secretary
Kevin Coffey - Commissioner
Tim De Groot - Commissioner

Absent: None

Also Present: Brian Helminger - District Director HOVMSD
Dustin Jerabek - Director of Operations & Maintenance HOVMSD
Chad Giackino - Regulatory Compliance Manager HOVMSD
Tammy Tucker – Office Manager HOVMSD
Cory Rutter – Erickson & Associates
Anna Huber – Village of Kimberly

1. 5:00 p.m. Call to Order – Roll Call

President Siebers called the meeting to order at 5:00 PM.

2. Public Appearances

No appearances were made.

3. Approval of the Minutes of the May 12, 2026 Regular Meeting

The minutes of the May 12, 2026 Regular Meeting, were presented to the Commission. A motion was made by Commissioner Coffey and seconded by Commissioner Siebers to approve the minutes as written and presented. Motion carried unanimously. The minutes were reviewed by District Director Helminger and Commission Secretary Hennessey prior to the meeting.

4. Correspondence

One email sent out regarding the final version of the Clearwater report form Donohue.

5. General Discussion Items

A. 2025 Audit Presentation by Cory from Erickson & Associates

Cory Rutter of Erickson & Associates presented the draft audited financial statements dated 12/31/25 year end. The commission was presented with the draft audit prior to the regular

commission meeting. Cory presented the statements and discussed several high points from the auditor's perspective. Nothing of note was presented in the draft that was out of audit order practice and standards.

B. Adoption of Resolution #215: 2025 Compliance Maintenance Annual Report

A motion was made by Commissioner Coffey and seconded by Commissioner Hennessey to adopt Resolution #215; Resolution Compliance Maintenance Annual Report with the exception of the modification that needs to be made on page 3. A roll call vote was taken: Commissioner Siebers, yes; Commissioner Sundelius, yes; Commissioner Coffey, yes; Commissioner Hennessey, yes and Commissioner De Groot; yes; Motion carried unanimously.

C. Headworks Screening & Improvement Project

1. Monthly Update

The District and Donohue are at the point with the design and equipment to put together the bidding documents of how the project is going to be bid. The next step will be what option the District will go with to pay for this.

2. Project Financial Selection – Discussion and Possible Action

The District did complete an application for a Clearwater fund loan last year and we are in queue if we choose to go that route for funding. Another option is to use the Equipment replacement funds to fund the project. A motion was made by Commissioner Sundelius use the funds in the Equipment Replacement fund which is using existing reserves to pay for the Headworks Screening and Improvement project in the amount of \$4.17 Million dollars the motion was seconded by Commissioner Coffey. A roll call vote was taken: Commissioner Siebers, yes; Commissioner Sundelius, yes; Commissioner Coffey, yes; Commissioner Hennessey, yes and Commissioner De Groot; yes; Motion carried unanimously.

D. Interceptor Rehab Project – Monthly Activity Update

Scott Schramm of Strategic Municipal Services provided a written update to the Commission dated 6/8/2026. Bypass equipment is scheduled to restart during the week of July 20, with rehabilitation work expected to begin shortly thereafter and continue for approximately three to four weeks.

E. FOG Program – Monthly Activity Report

John Stoeger of Stoeger & Associates provided a written fats, oil, and grease update by community, including a grease trap inspection report and site visit correspondence. The Commission also received an itemized copy of the May 2026 invoice. All FOG related activities were typical for May.

6. Plant Reports for May 2026

A. Flows & Revenues Report

The Commission received a copy of the hydraulic & organic loadings data, along with flow & strength projections, which shows the year-to-date surplus/deficit in revenue for the month of May 2026. Revenue received from the WPS-Fox Energy Center for effluent purchased in May was \$13,506.36. WPS-Fox Energy purchased 32% of the effluent produced in May. Revenue received to date for 2026 = \$68,740.38

The average effluent concentrations for **May 2026** were as follows:

<i>Parameter</i>	<i>Monthly Average</i>	<i>Permit Limit</i>
BOD-Biochemical Oxygen Demand	4.4 mg/L	30 mg/L
Suspended Solids	4.8 mg/L	30 mg/L
Suspended Solids	248 lbs.	801 lbs.
Phosphorus	.20 mg/L	1.0 mg/L
Ammonia	.32 mg/L	10 mg/L
Chlorides	759 mg/L	n/a

All permit values were met for May 2026.

B. Operations & Maintenance Report

Plant operations and treatment performance were excellent during May. The disc filters operated continuously throughout the month without the use of chemicals. Flows have largely returned to normal following the high-flow conditions experienced in April, with only the replacement of Peakflow Pump #5's rotating assembly remaining.

Speedy Clean cleaned the hauled-in waste tank for the first time since the rehabilitation project. The tank was inspected during cleaning, and all rehabilitation work appeared to be performing well. While onsite, Speedy Clean also cleaned the rock trap and catch basin. The total cost for these services was \$3,060.

Disinfection Control Panel: The bisulfite pumps would not operate in automatic mode due to a fault in the Micrologix 1400 controller. TVG Automation assisted with troubleshooting and identified a failed analog input module. The module was replaced, restoring normal operation at a cost of \$1,384.

Hooded Prop Fan #1 – Biostyr Blower Building: The fan motor began tripping an overload. After electrical connections and wiring were inspected with no issues found, the motor was replaced, resolving the problem. The replacement motor cost \$547.

Hauled-in Waste Pump #1: The pump repeatedly faulted on input phase loss after startup. Following cleaning and inspection, the issue persisted and eventually caused immediate startup failures. The pump was replaced at a cost of \$5,718.

7. Financials June 2026 Accounts Payable; Action for Approval

After a review of the bills payable, a motion was made by Commissioner Siebers and seconded by Commissioner Hennessey to approve payment of the bills in the amount of \$326,969.34.

A roll call vote was taken: Commissioner Siebers, yes; Commissioner Sundelius, yes; Commissioner Coffey, yes; Commissioner Hennessey, yes and Commissioner De Groot; yes; Motion carried unanimously. The Commission signed the check voucher register which includes general, pre-paid.

B. Budget Comparison Report

The Commission received a Budget Comparison Report, along with a verbal explanation of exceedances.

8. General Old or New Business

Survey results from the recent community meeting were reviewed. We will reach out to the communities for recommendations with different topics to be discussed along with a developing a short informational video highlighting plant operations and projects.

Our Intern Student Roy, has begun working at HOVMSD on May 14th. He is learning the day-to-day operation routine and sample collection and basic lab testing.

Donohue and District Director Brian Hellminger met with Kimberly staff about their I & I. Kimberly has reported on the sewer line replacement and they currently have 116,850 feet of PVC sewer lines.

9. Adjournment

With no further business before the Commission a motion was made by Commissioner Sundelius and seconded by Commissioner Coffey to adjourn the meeting. Motion carried unanimously. (Time: 06:00 PM)

SIGNED & APPROVED BY: _____
Patrick E. Hennessey, Secretary