

MINUTES

HEART OF THE VALLEY METROPOLITAN SEWERAGE DISTRICT REGULAR MEETING HELD ON **FEBRUARY 10, 2026** AT THE HEART OF THE VALLEY MSD MEETING ROOM

Members Present: Bruce Siebers - President
John Sundelius – Vice President
Patrick Hennessey - Secretary
Kevin Coffey – Commissioner – Via Phone
Timothy De Groot – Commissioner – Via Phone

Absent: None

Also Present: Brian Helminger - District Director HOVMSD
Tammy Tucker – Office Manager HOVMSD
Dustin Jerabek - Director of Operations & Maintenance HOVMSD
Chad Giackino - Regulatory Compliance Manager HOVMSD
Scott Schramm - Scott Schramm of Strategic Municipal Services
Anna Huber - Village of Kimberly

1. 5:00 p.m. Call to Order – Roll Call

President Siebers called the meeting to order at 5:00 PM.

2. Public Appearances

No appearances were made.

3. Approval of the Minutes of the January 13, 2026 Regular Meeting

The minutes of the January 13, 2026 Regular Meeting were presented to the Commission. A motion was made by Commissioner Siebers and seconded by Commissioner Sundelius to approve the minutes as written and presented. Motion carried unanimously. The minutes were reviewed by District Director Helminger and Commission Secretary Hennessey prior to the meeting.

4. Correspondence

There was nothing to report.

5. General Discussion Items

A. Interceptor Rehab Project – Monthly Activity Report

Scott Schramm of Strategic Municipal Services provided a written update to the Commission dated February 2, 2026, and distributed an additional hand out dated February 10, 2026, covering broader topics through the end of March. The lining was 100% completed last construction season and all that remains is coating the bottoms of 9 structures in phase 5. The cost estimates for completion of Phase 5 have not been received from Visu, and its anticipated they will be in hand and ready for action at the next meeting.

Great Lakes TV Seal Incorporated (GLTS), completed the original epoxy coating on the phase 5 structures in 2014. Visu would likely work with GLTS on completion of the phase 5 structures so the coating system is the same from top to bottom.

Geotechnical borings were conducted near several manholes last week. SMS marked out the boring locations with the results expected to be back within a week. SMS contacted Bob Givens (Public Works Director) prior to beginning borings in the case the community posed questions. This investigation is for select manholes that exhibit an unusual blistering or bubbles that seem to originate from behind the existing coatings. If asked, Little Chute staff can inform the public of the District activities.

SMS will teleconference with Bob Hannes at the DNR to discuss the direction of Phase 5. Two key recommendations include a strong recommendation that the Phase 5 work be rolled into the existing Clean Water Fund (CWF) loan. While a viable option, taking a new CWF loan comes with soft costs including administrative costs, insurance, and bond counsel potentially incurring an additional \$40,000 - \$50,000 in costs for the administration of a new CWF loan.

During the first two quarters of 2026, SMS and District staff will study cause and effect relationships in developing a capital plan to further protect these structures. This is likely to involve further coating options that may include exterior coatings.

B. Annual Investments & Debt Service Report

For informational purposes, the Commission received a copy of a cash & investments spreadsheet showing investment activity and year-end balances for 2025. The year-end balance of \$16,378,976 is an increase of \$2,208,738 compared to 2024. The District continued to see solid income from the interest accrued on District reserves. The Commission also received a debt service repayment schedule for the four outstanding Clean Water Fund loans. The year end final statements will be reviewed with the 2025 audit later this spring.

C. FOG Program - Monthly Activity Report

John Stoeger of Stoeger & Associates provided a written fats, oil, and grease update by community, including a grease trap inspection report and site visit correspondence. The Commission also received an itemized copy of the January 2026 invoice.

6. Plant Reports for January 2026

A. Flows & Revenues Report

The Commission received a copy of the hydraulic & organic loadings data, along with flow & strength projections, which shows the year-to-date surplus/deficit in revenue for the month of January 2026. Revenue received from the WPS-Fox Energy Center for effluent purchased in January was \$16,014.38. WPS-Fox Energy purchased 42% of the effluent produced in January.

The average effluent concentrations for **January 2026** were as follows:

<i>Parameter</i>	<i>Monthly Average</i>	<i>Permit Limit</i>
BOD-Biochemical Oxygen Demand	4.4 mg/L	30 mg/L
Suspended Solids	3.6 mg/L	30 mg/L
Suspended Solids	111 lbs.	801 lbs.
Phosphorus	.30 mg/L	1.0 mg/L
Ammonia	.48 mg/L	10 mg/L
Chlorides	819 mg/L	n/a

All permit values were met for January 2026.

B. Operations & Maintenance Report

Dustin Jerabek provided a written O&M report which included the addition of Aquachem LB4000 into the DAF at 0.5 to 1.2 gpd to lower H₂S concentrations in the day tank and carry through to the remainder of solids handling treatment. The Actiflo Clarifier Motor on train #1 failed and was ordered and installed for \$1,298. The Atad Jet Pump motor was pulled in November 2025 and was sent out to have it rebuilt for a cost of \$4,342. A disc filter contactor was chattering causing filter shut downs and required replacement for a cost of \$1,450 with installation by Sargent Electric. The Post Atad ORP/pH meters have become more and more difficult to calibrate, typical at the end of useful life, so we purchased 2 new replacement probes for a total of \$2,432.

The new DAF scrapers are in production and should be completed by late February.

The power monitors need to be integrated into the MCC programming. There was some warranty replacement work on one VFD that we are waiting to get back, and then this project will be completed.

There is a large electrical junction box in the tunnel near the peak flow pump building that is in very poor condition, we had Sargent Electric give us a proposal and they came back with a cost of \$21,400 to replace both the large and small electrical boxes.

Dustin also provided a spreadsheet showing chemical usage for 2025, along with gas, electric, and water consumption. The report also detailed the cost of chemicals purchased, gallons purchased, removal efficiency, and cost per MGD treated.

7. Financials

A. February 2026 Accounts Payable; Action for Approval

After a review of the accounts payable, a motion was made by Commissioner Siebers and seconded by Commissioner Hennessey to approve payment of the bills in the amount of \$270,690.49. A roll call vote was taken: Commissioner Siebers, yes; Commissioner Sundelius, yes; Commissioner Coffey, yes; Commissioner De Groot, yes; and Commissioner Hennessey, yes. Motion carried unanimously. The Commission signed the check voucher register which includes general and pre-paid invoices.

8. General Old or New Business

- Revisions to Mission Statement 2026 – Mission statement has not been reviewed or modified in at least 10 years. The updated Mission Statement that has been discussed is as follows:
- The mission of the Heart of the Valley Metropolitan Sewerage District is to provide exceptional, cost-effective wastewater conveyance and treatment that protects public health, ensures community safety, and preserves the quality of our environment. We are committed to delivering high-quality services through innovation, continuous improvement of our facilities and infrastructure, the development of our employees' individual and team capabilities, and transparent regional collaboration with regulatory agencies, community planners, developers, and the public.
- Headworks Rehab/ Screening Project – There was a meeting with Donohue on 1/20 for a project kick off for the Headworks Screening Project and there were no surprises. Donohue was back on site 2/5 for field measurements which confirmed building and channel dimensions. This project will continue with design and specs and should be set to bid in late fall with construction to start in early 2027.

9. Adjournment

With no further business before the Commission a motion was made by Commissioner Sundelius and seconded by Commissioner Coffey to adjourn the meeting. Motion carried unanimously. (Time: 5:39 PM)

SIGNED & APPROVED BY: _____
Patrick E. Hennessey, Secretary