

## Memorandum

**date:** August 02, 2025

**to:** **Heart of the Valley Metropolitan Sewerage District**  
Dave Casper, Commission President  
Commissioners  
Brian Helminger, Director ( file copy )  
Dustin Jerabek, Director of Operations and Maintenance

**cc:** (none)

**from:** **Strategic Municipal Services, Inc.**  
Scott M. Schramm, PE, PLS  
David Schlichting, PE

**re:** **ACTIVITY SUMMARY - STEP 4 - CONSTRUCTION**  
**Interceptor System Rehabilitation**  
Heart of the Valley Metropolitan Sewerage District  
Outagamie County, Wisconsin

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### Summary

- A. Administration
- B. Public Finance
- C. Staking and Reference Markers
- D. Site Observation
- E. Documentation
- F. Upcoming Next Steps

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### A. Administration

#### 1. Communication

- a. Prepare for and communicate with the District, member communities and private parties including
  - 1) Fox River Navigational System Authority ( FRNSA )
- b. Prepare for and communicate with Visu Sewer Inc. ( Visu ).
- c. Prepare for, guide and participate in **progress meetings and communications.**

#### 2. Public Relations

- a. Review ongoing communications between the respective parties.
- b. Prepare and share progress meeting references with Leonard Finco.

**3. Coordination**

- a. Prepare for and communicate with member communities and private parties where work will occur in third ( 3<sup>rd</sup> ) quarter.
  - 1) Combined Locks
  - 2) FRNSA
  - 3) Kimberly
  - 4) Little Chute

Heesakker, Island and Doyle Parks

**4. Contract Administration**

- a. Review and process Contractor Applications for Payment 13 and 14.

**5. Submittals**

- a. Review and process Contractor submittals.

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**B. Public Finance**

- 1. Clean Water Fund ( CWF )
  - a. Support the District prepare and transmit disbursement requests.

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**C. Staking and Reference Markers ( n / a )**

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**D. Site Observation**

- 1. Document construction conditions at work sites
  - a. Fox River Navigational System Authority
  - b. Heesakker, Doyle and Island Parks, Sanitorium Road, and Vandenberg Lane
  - c. Riverside Park
  - d. bypass wastewater sites including Island Park and Heesakker Park staging area
- 2. Observe and document construction progress
  - a. phase 1 ( n / a )
  - b. phase 2 ( n / a )
    - 1) structures
    - a) internal rehabilitation mh 10A
  - c. phase 3
    - 1) access drives complete
    - 2) bypass
      - a) Little Chute canal
      - b) Heesakker and Island Parks
      - c) Fox River discharge to mh15
    - 3) cured in place pipe (CIPP) complete

- 4) structures
  - b) internal rehabilitation
- d. observe and review existing preconstruction, pre-line and post line field conditions and documentation
  - 1) CIPP - phase 3
    - mh 18 - 19, 19 - 20, 20 - 21, 21 - 21A, 21A - 22, 22 - 23, 23 - 24, 24 - 25, 26 - ms2, ms2 - 26A, 17 - ms3, ms3 - 17A
- e. observe and review existing preconstruction, pressure grout seal I/I, initial pre-clean, post dry abrasive blast, post leveling surface and prime and epoxy coating field conditions and documentation
  - 1) structures - rehabilitation
    - mh 16, 17, 18, 19, 20, 21, 21A, 22, 23, 24, 25, 26, 27, 38, 38A
  - 2) structures - replace
    - complete
  - 3) structures - modify
    - complete

#### E. Documentation

- 1. document observed construction conditions on record drawing markups ( asbuilts )

#### F. Upcoming Next Steps - Focus

- 1. phase 1 construction ( Ahlstrom - east ) complete remaining work 2025
- 2. phase 2 construction ( Fox River )
- 3. phase 3 construction ( Little Chute )
  - a. remove bypass and equipment Island and Heesakker Parks
  - b. remove / restore construction vehicle access drive ( Heesakker and Doyle Parks )
  - c. rehabilitate structures
  - d. restoration / stabilization
- 4. phase 4 construction ( Combined Locks / Kimberly )
  - a. rehabilitate structures

We welcome the opportunity to further discuss these items at your convenience.

enc: as noted

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summary	through July 31	
phase	1	Ahlstrom (east)
	2	Fox River
	3	Little Chute
	4	Kimberly
	5	Rail Corridor

description ( by project Work items )

public notices / coordination

phase 3 (Little Chute)	complete
new release - restart phase 3 - 2025	complete
new release - end / restore phase 3	t b d

general

access / staging

Heesakker Park	95 %	bypass staging
	95 %	canal access
Doyle Park	95 %	canal access and boat launch grading
Riverside Park	95 %	

bypass wastewater

phase 1 - decommission	80 %	
phase 2 - decommission	90 %	
Fox River bypass		
electric service drops		
ms 10		
mh 16		
phase 3	100 %	assembled, tested, placed in operation
electric service drops mh 26A and 27		
phase 4		
WSI railroad directional drill	100 %	

interceptor

23	of 23	13,180	100%
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phase 1	work complete	4 sections	2,100
phase 2	work complete	7 sections	5,700
phase 3		8 sections	5,080
phase 4	work complete	4 sections	300

structures

19	of 62	30%
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phase 1	7 structure	
high build epoxy	70 %	
remaining structures		
ms 5N	75 %	
ms 9	fall '24	
ms 6	fall '24	
mh 7, 7A, 8	coordinated with phase 2 bypass	
phase 2	10 structure	
high build epoxy	90 %	
phase 3	15 structure	
high build epoxy ( 13 )	11 structure	70%
modify structures ( 2 )	2 structure	100 %