

MINUTES

HEART OF THE VALLEY METROPOLITAN SEWERAGE DISTRICT REGULAR MEETING HELD ON July 8, 2025 AT THE HEART OF THE VALLEY MSD MEETING ROOM

Members Present: David Casper - President
Bruce Siebers - Vice President
Patrick Hennessey - Secretary
John Sundelius - Commissioner
Kevin Coffey - Commissioner

Absent: None

Also Present: Brian Helminger - District Director HOVMSD
Tammy Noonan – Office Manager HOVMSD
Dustin Jerabek - Director of Operations & Maintenance HOVMSD
Chad Giackino - Regulatory Compliance Manager HOVMSD
Mark Lamers – Lamers Dairy
Bryan Lamers – Lamers Dairy
Gary Haen – Lamers Dairy
Eric McGuire – Lamers Dairy
Derek Dahl – Lamers Dairy
Mike Gerbitz – Donohue
Steve Sticklen (via TEAMS) – Donohue
Scott Schramm – Strategic Municipal Services
Anna Haber- Village of Kimberly

1. 5:00 p.m. Call to Order – Roll Call

President Casper called the meeting to order at 5:00 PM.

2. Public Appearances

No appearances were made.

3. Approval of the Minutes of the July 8, 2025 Regular Meeting

The minutes of the July 8, 2025 Regular Meeting were presented to the Commission. A motion was made by Commissioner Coffey and seconded by Commissioner Siebers to approve the minutes as written and presented. Motion carried unanimously. The minutes were reviewed by District Director Helminger and Commission Secretary Hennessey prior to the meeting.

4. Correspondence

There was no correspondence for the record.

5. General Discussion Items

A. Lamers Dairy – Pretreatment Compliance Review

Lamers attendance was to discuss on going issues with sample results from outfall testing that is done by Badger labs. Lamers acknowledges that operations and daily production effects the sampling results depending on the manufacturing product the day of testing. They are not yet able to explain the inconsistencies with results that differ despite production not changing. Lamers will continue sampling in an effort to get consistent data that is predictable for the product produced. They have already had conversations with Badger on why the different numbers with the samples that are collected and will work to further understand. FOG has been the parameter leading to periodic noncompliance with the permit. HOVMSD is the delegated regulatory authority and responsible party to enforce compliance with sewage discharges and wastewater industrial discharge permits. HOVMSD stressed that it expects regular written communications describing progress on the issues and progress made along with a timeline for resolving the issues. Lamers will continue to do more frequent sampling in an effort to gather more data points. Lamers acknowledged that pretreatment was not figured into the original design of the facility and that an addition may be necessary. ischarge.

B. 2024 Clearwater Draft Report2023 Draft I/I Presentation by Donohue & Associates

Steve Sticklen of Donohue attended virtually and provided comments on the 2024 antecedent moisture model analysis, applying the new software purchased last year. The Mike Urban modeling software runs identified modeled flows during storm events early in the year when wet ground conditions and an elevated groundwater table are present. Donohue incorporated the use of evaporation data, for the first time, into the model to better replicate storm events throughout the year. This model upgrade will provide better accuracy and improve the agreement of predicted modeled flows versus actual observed sewage flows.

C. Resolution #36, Discussion and Possible action

Kaukauna provided a potential Memorandum of Understanding (MOU) establishes a shared responsibility framework for fulfilling the statutory treasurer role required under Wisconsin State Statute §200.33, ensuring both legal compliance and operational efficiency between the City of Kaukauna and the Heart of the Valley Metropolitan Sewerage District. A discussion ensued related to day-to-day duties or costs that the statue imposes upon the City. After a discussion, Heart of the Valley will contact its attorney to see if HOVMSD can indemnify Kaukauna and alleviate any liability concerns. The District will also seek further detail from Kaukauna on any costs borne to the city that could be reimbursed by the District. No formal action was taken at this time.

D. Interceptor Rehab Project – Monthly Activity Report

Scott Schramm of Strategic Municipal Services provided a detailed activity/progress summary for June. All sections of CIPP liners for the project have been installed,

televised, and are complete. Manhole 26 and 38A were recently blasted to bare concrete and recoated due to deterioration. The remaining concrete coatings are moving along as expected but application is a time consuming and labor intensive. Visu is likely to request a change order for a time extension on the completion date.

E. FOG Program- Monthly Activity Report

John Stoeger of Stoeger & Associates provided a written fats, oil, and grease update by community, including a grease trap inspection report and site visit correspondence. The Commission also received an itemized copy of the June 2025 Invoice.

F. Kane Communications – Monthly Activity Report

Kane Communications provided a written monthly update of work tasks completed in June as well as a list of ongoing and upcoming tasks for June & July which include social media distribution to member communities, news releases, completion of a facility brochure, open house planning, website updates, whiteboard video, and will work on an informational column showcasing the District's effluent reuse partnership.

6. Plant Reports for June 2025

A. Flows & Revenues Report

The Commission received a copy of the hydraulic & organic loadings data, along with flow & strength projections, which shows the year-to-date surplus/deficit in revenue for the month of June 2025. Revenue received from the WPS-Fox Energy Center for effluent purchased in June was at \$19,633.53 The revenue received year to date is \$57,601.99.

The average effluent concentrations for **June 2025** were as follows:

<i>Parameter</i>	<i>Monthly Average</i>	<i>Permit Limit</i>
BOD-Biochemical Oxygen Demand	7.1 mg/L	30 mg/L
Suspended Solids	6.4 mg/L	30 mg/L
Suspended Solids	167 lbs.	801 lbs.
Phosphorus	.25 mg/L	1.0 mg/L
Ammonia	.11 mg/L	10 mg/L
Chlorides	769 mg/L	n/a

All permit values were met for June 2025.

B. Operations & Maintenance Report

Dustin Jerabek provided a written Operations & Maintenance report for June. The disc filters were in operation continuously throughout the month without chemicals. Fox Energy was taking effluent for the month of June. The main breaker electrical testing was started in March and was completed in June by Sargent Electric. The Actiflo Water Champs are used for flash mixing the alum coagulant required replacement of wear items. The bushings and

shaft extensions were replaced at a cost of \$4,333. The Water Heater in the solids building for eyewash stations and showers started leaking and a new water heater has been ordered at a cost of \$2082. This should be installed soon. The Water Purification System for the lab, the display screen went out and with troubleshooting with Evoqua it was decided to replace with a new unit at a cost of \$9,348.00.

7. Financials

A. June 2025 Accounts Payable; Action for Approval

After a review of the bills payable, a motion was made by Commissioner Casper and seconded by Commissioner Hennessey. Approve payment of the bills in the amount of \$2,313,859.20. A roll call vote was taken: Commissioner Casper, yes; Commissioner Siebers, yes; Commissioner Sundelius, yes; Commissioner Coffey, yes; and Commissioner Hennessey, yes. Motion carried unanimously. The Commission signed the check voucher register which includes general, and pre-paid checks.

B. Budget Comparison Report

The Commission received a Budget Comparison Report, along with a verbal explanation of exceedances.

8. General Old or New Business

Septage Receiving Station: All materials have been received. Lunda and August Winter have been onsite assessing the area and bringing in equipment and tools. The first step will be to relocate the 3 PD blowers from the cover and relocate them on new concrete equipment pads. Once the blowers are removed the cover removed and the tank can be cleaned.

Permit Renewal Status: No updates or communications from DNR this month. District has been contracted to confirm the Water Quality Trade is no longer a necessary component of the permit. District confirmed and submitted cancellation of the WQ Trade document. HOVMSD has forwarded initial comments on the draft permit to the DNR with more to come during the process.

PCT Position Vacancy: We have advertised for the Processed Control Position. Dustin has performed brief phone interviews with the top candidates and has set up in person interviews for the vacancy.

9. Adjournment

With no further business before the Commission a motion was made by Commissioner Sundelius and seconded by Commissioner Coffey to adjourn the meeting. Motion carried unanimously. (Time: 7:37 PM)

SIGNED & APPROVED BY: _____
Patrick E. Hennessey, Secretary