

MINUTES

HEART OF THE VALLEY METROPOLITAN SEWERAGE DISTRICT REGULAR MEETING HELD ON May 13, 2025 AT THE HEART OF THE VALLEY MSD MEETING ROOM

Members Present: David Casper - President
Bruce Siebers - Vice President
Patrick Hennessey - Secretary
John Sundelius - Commissioner
Kevin Coffey - Commissioner

Absent: None

Also Present: Brian Helminger - District Director HOVMSD
Dustin Jerabek - Director of Operations & Maintenance HOVMSD
Chad Giackino - Regulatory Compliance Manager HOVMSD
Dawn Bartel – Office Manager HOVMSD
Tammy Noonan – Office Manager HOVMSD
Jodie Greve – Accounts Payable/Asset Coordinator HOVMSD
Anna Huber - Village of Kimberly
Scott Schramm – Strategic Municipal Services (via phone)

1. 5:00 p.m. Call to Order – Roll Call

President Casper called the meeting to order at 5:00 PM.

2. Public Appearances

No appearances were made.

3. Approval of the Minutes of the April 8, 2025 Regular Meeting

The minutes of the April 8, 2025 Regular Meeting were presented to the Commission. A motion was made by Commissioner Coffey and seconded by Commissioner Siebers to approve the minutes as written and presented. Motion carried unanimously. The minutes were reviewed by District Director Helminger and Commission Secretary Hennessey prior to the meeting.

4. Correspondence

There was no April correspondence for the record.

5. General Discussion Items

A. Interceptor Rehab Project – Monthly Activity Report

Scott Schramm of Strategic Municipal Services provided a written update to the Commission dated 5/12/2025. Visu has now completed all of the internal liners required of the contract. Five residences on the river side of Vandenberg Lane had sewage intrusion into their basements due to bypass pumping for the project. Visu immediately reached out to these residents with assistance in the clean-up from Midwest Restoration. Visu has taken full responsibility for this and is working with the individual homeowners for full restoration of the properties.

B. FOG Program - Monthly Activity Report

John Stoeger of Stoeger & Associates provided a written fats, oil, and grease update by community, including a grease trap inspection report and site visit correspondence. The Commission also received an itemized copy of the April 2025 invoice. All FOG related activities were typical for April.

C. Kane Communications – Monthly Activity Report

Kane Communications provided a written monthly update of work tasks completed in April as well as a list of ongoing and upcoming tasks for May & June which include social media distribution to member communities, news releases, completion of a facility brochure, open house planning, website updates, whiteboard video, and an informational column regarding the District's effluent reuse partnership.

6. Plant Reports for April 2025

A. Flows & Revenues Report

The Commission received a copy of the hydraulic & organic loadings data, along with flow & strength projections, which shows the year-to-date surplus/deficit in revenue for the month of April 2025. Revenue received from the WPS-Fox Energy Center for effluent purchased in April = \$0.00; Revenue received to date for 2025 = \$36,608.30. WPS-Fox Energy purchased 0% of the effluent produced in April because they are offline.

The average effluent concentrations for **April 2025** were as follows:

<i>Parameter</i>	<i>Monthly Average</i>	<i>Permit Limit</i>
BOD-Biochemical Oxygen Demand	4.9 mg/L	30 mg/L
Suspended Solids	3.8 mg/L	30 mg/L
Suspended Solids	280 lbs.	801 lbs.
Phosphorus	.20 mg/L	1.0 mg/L
Ammonia	.16 mg/L	10 mg/L
Chlorides	610 mg/L	n/a

All permit values were met for April 2025.

B. Operations & Maintenance Report

Dustin Jerabek provided a written Operations & Maintenance report for April. The disc filters were in operation continuously throughout the month without flocculation chemicals. A new pH probe costing \$1085 was ordered from Thermal Process Systems and installed for the ATAD system. The tank level transducer for bisulfite started to drift so a new Vega radar meter and controller was installed for a cost of \$2016 from Enpro. The new process return 8" Fairbanks Morse pump has been received and is in the process of being installed by Maintenance. Water Champ #1 was freed up by the maintenance team and the pivot bracket was repaired at a cost of \$2,820.00. The Sodium Hypochlorite Ventilation upgrade. The chlorine storage room HVAC replacement will begin at the end of May, as Baumgart Mechanical has ordered the equipment and is just waiting for arrival to begin installation.

7. Financials

A. May 2025 Accounts Payable; Action for Approval

After a review of the bills payable, a motion was made by Commissioner Casper and seconded by Commissioner Hennessey to approve payment of the bills in the amount of \$1,765,122.35. A roll call vote was taken: Commissioner Casper, yes; Commissioner Siebers, yes; Commissioner Sundelius, yes; Commissioner Coffey, yes; and Commissioner Hennessey, yes. Motion carried unanimously. The Commission signed the check voucher register which includes general, pre-paid, and petty cash checks.

B. Budget Comparison Report

The Commission received a Budget Comparison Report, along with a verbal explanation of exceedances.

8. General Old or New Business

Septage Receiving Station: The Septage receiving station project is not yet active and there have been no changes. The project is expected to break ground mid-June.

Sewer User Charge Review - Trilogy: Additional information requests from Trilogy were fulfilled last week. A draft report should be ready for the June commission meeting.

2024 HOVMSD Audit. A presentation is expected for the June 10, 2025 commission meeting.

PCT Vacancy: After Interviewing several candidates, the PCT position was offered to the current intern and he accepted the position.

Lamers Dairy: A representative from Lamers Dairy is expected to appear at the June Commission meeting to discuss compliance issues.

9. Adjournment

With no further business before the Commission a motion was made by Commissioner Sundelius and seconded by Commissioner Coffey to adjourn the meeting. Motion carried unanimously. (Time: 6:06 PM)

SIGNED & APPROVED BY: _____
Patrick E. Hennessey, Secretary