



Memorandum

date: May 02, 2025

to: **Heart of the Valley Metropolitan Sewerage District**
Dave Casper, Commission President
Commissioners
Brian Helminger, District Director (file copy)
Dustin Jerabek, Director of Operations and Maintenance

cc: (none)

from: **Strategic Municipal Services, Inc.**
Scott M. Schramm, PE, PLS
David Schlichting, PE

re: **ACTIVITY SUMMARY - STEP 4 - CONSTRUCTION**
Interceptor System Rehabilitation
Heart of the Valley Metropolitan Sewerage District
Outagamie County, Wisconsin

Summary

- A. Administration
- B. Public Finance
- C. Staking and Reference Markers
- D. Site Observation
- E. Documentation
- F. Upcoming Next Steps

A. Administration

1. Communication

- a. Prepare for and communicate with the District, member communities and private parties including
 - 1) Fox River Navigational System Authority (FRNSA)
- b. Prepare for and communicate with Visu Sewer Inc. (Visu).
- c. Prepare for, guide and participate in **progress meetings and communications**. Prepare and distribute notes and followup action items.



2. Public Relations

- a. Review ongoing communications between the respective parties.

3. Coordination

- a. Prepare for, communicate and meet with Kaukauna Utilities regarding the temporary electric service drops for the Phase 3 bypass equipment. Review service drop sites with Kaukauna Utilities and Visu.
- b. Prepare for and communicate with member communities and private parties where work will occur in second (2nd) and third (3rd) quarters.
 - 1) Little Chute Heesakker, Island and Doyle Parks

4. Contract Administration

- a. Review and process Contractor Application for Payment 11.

5. Submittals

- a. Review and process Contractor submittals.
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B. Public Finance

- 1. Clean Water Fund (CWF)
 - a. Support the District prepare and transmit disbursement requests.
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C. Staking and Reference Markers (n / a)

- 1. Place survey stake reference markers to guide the respective Work (Heesakker Park / Doyle Park / Little Chute canal construction vehicle access)
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D. Site Observation

- 1. Document construction conditions at work sites
 - a. Ahlstrom
 - b. Fox River Navigational System Authority
 - c. Heesakker, Doyle and Island Parks, Sanitorium Road, Vandenberg Lane and Lincoln Avenue
 - d. Riverside Park and River and Kaukauna Streets
 - e. bypass wastewater sites including Island Park and Heesakker Park staging area
- 2. Observe and document construction progress
 - a. phase 1
 - b. phase 2

- c. phase 3
 - 1) access drives
 - a) Heesakker
 - b) Doyle and
 - c) Island Parks
 - 2) bypass
 - a) Little Chute canal
 - b) Heesakker and Island Parks
 - c) Fox River discharge to mh15
 - 3) modify mh 17 and 18
- d. observe and review existing preconstruction, pre-line and post line field conditions and documentation
 - 1) CIPP - phase 3 mh 18 - 19, 19 - 20, 20 - 21, 21 - 21A, 21A - 22, 22 - 23, 23 - 24, 24 - 25
- e. observe and review construction and field conditions and documentation
 - 1) structures - modify mh 17, 18

E. Documentation

- 1. document observed construction conditions on record drawing markups (asbuilts)

F. Upcoming Next Steps - Focus

- 1. phase 1 construction (Ahlstrom - east) complete remaining work 2025
- 2. phase 2 construction (Fox River)
 - a. rehabilitate structures complete remaining work 2025
- 3. phase 3 construction (Little Chute)
 - a. rehabilitate structures
 - b. restoration / stabilization
- 4. phase 4 construction (Combined Locks / Kimberly)
 - a. rehabilitate structures

We welcome the opportunity to further discuss these items at your convenience.

enc: as noted

SUMMARY STATUS
 Interceptor System Rehabilitation
 Heart of the Valley Metropolitan Sewerage District

REVIEW
 05/02/25

summary

through **April 31**

- phase **1** **Ahlstrom (east)**
- 2** **Fox River**
- 3** **Little Chute**
- 4** **Kimberly**
- 5** **Rail Corridor**

description (by project Work items)

public notices / coordination

phase 3 (Little Chute)	complete
new release - restart phase 3 - 2025	complete
new release - end / restore phase 3	t b d

general

access / staging

Heesakker Park	100 %	bypass staging
	95 %	canal access
Doyle Park	95 %	canal access and boat launch grading
Riverside Park	100 %	

bypass wastewater

phase 1 - decommission	80 %	
phase 2 - decommission	90 %	
Fox River bypass		
electric service drops		
ms 10		
mh 16		
phase 3	100 %	assembled, tested, placed in operation
phase 4		
WSI railroad directional drill	100 %	

interceptor

21 of **23** **13,080** **95%**

phase 1	work complete	4 sections	2,100
phase 2	work complete	7 sections	5,700
phase 3		6 sections	4,980
phase 4	work complete	4 sections	300

structures

19 of **62** **30%**

phase 1	7 structure	
high build epoxy	70 %	
remaining structures		
ms 5N	75 %	
ms 9	fall '24	
ms 6	fall '24	
mh 7, 7A, 8	coordinated with phase 2 bypass	
phase 2	10 structure	
high build epoxy	90 %	
phase 3	14 structure	
high build epoxy		
modify structures (2)	2 structure	90 %

