



Memorandum

date: September 30, 2024

to: **Heart of the Valley Metropolitan Sewerage District**
Dave Casper, Commission President
Commissioners
Brian Helminger, District Director (file copy)
Dustin Jerabek, Director of Operations and Maintenance

cc: (none)

from: **Strategic Municipal Services, Inc.**
Scott M. Schramm, PE, PLS
David Schlichting, PE

re: **ACTIVITY SUMMARY - STEP 4 - CONSTRUCTION**
Interceptor System Rehabilitation
Heart of the Valley Metropolitan Sewerage District
Outagamie County, Wisconsin

Summary

- A. Administration
- B. Public Finance
- C. Staking and Reference Markers
- D. Site Observation
- E. Documentation
- F. Next Steps

A. Administration

1. Communication

- a. Prepare for and communicate with the District, member communities and private parties including
 - 1) Fox River Navigational System Authority
 - 2) Kaukauna Utility
- b. Prepare for and communicate with Visu Sewer Inc. (Visu).
- c. Prepare for, guide and participate in weekly **progress meetings**. Prepare and distribute notes and followup action items.

2. Public Relations

- a. Prepare for and communicate with the District and Leonard Finco. Review public news releases and ongoing communications.
- b. Review ongoing communications between the respective parties.

3. Coordination

- a. Prepare for and communicate with member communities and private parties where work will begin in third (3rd) and fourth (4th) quarters.
 - 1) Kaukauna
 - 2) Little Chute

4. Contract Administration

- a. Review and process Contractor Application for Payment 05.

5. Submittals

- a. review and process Contractor submittals.
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B. Public Finance

- 1. Clean Water Fund (CWF)
 - a. Support the District prepare and transmit disbursement requests.
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C. Staking and Reference Markers

- 1. Review surveys of record for the Work sites.
 - 2. Observe and mark survey monuments at the Work sites.
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D. Site Observation

- 1. Document preconstruction conditions at work sites
 - a. Ahlstrom
 - b. Fox River Navigational System Authority
 - c. Heesakker Park, Sanitorium Road and Lincoln Avenue
 - d. Riverside Park and River Street
 - e. bypass wastewater sites including Heesakker Park staging area
 - f. WSI / Watco directional drill for bypass
- 2. Observe and document construction progress
 - a. phase 1
 - 1) punchlist walkthrough
 - b. phase 1 bypass

- c. phase 2 bypass
 - 1) Heesakker staging
 - 2) Fox River assembly, installation, low pressure air and hydrostatic pressure tests
- d. phase 4 bypass
 - 1) Prospect Street (WSI, Watco) HDD (directional drill) directional drill for bypass
- e. observe and review existing preconstruction, pre-line and post line field conditions and documentation
 - 1) CIPP mh 15 - 14
- f. observe and review existing preconstruction, initial pre-clean, post dry abrasive blast, post leveling surface and prime and epoxy coating field conditions and documentation
 - 1) structures - rehabilitation mh 1, 2, 3, 4, 5, 5A, 6, 6A, ms 5N

E. Documentation

- 1. document observed construction conditions on record drawing markups (asbuilts)

F. Next Steps

- 1. phase 1 construction (Ahlstrom - east) complete remaining work Fall '24
- 2. phase 2 construction (Fox River)
 - a. CIPP
 - b. rehabilitate structures

We welcome the opportunity to further discuss these items at your convenience.

enc: as noted

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SUMMARY STATUS
 Interceptor System Rehabilitation
 Heart of the Valley Metropolitan Sewerage District

REVIEW
 09/30/24

summary through **September 30**
 phase **1 Ahlstrom (east)**
2 Fox River
4 Kimberly

description (by project Work items)

public notices / coordination

phase 2 (Fox River) complete

general

access / staging

Heesakker Park 100 %
 Riverside Park 100 %

bypass

phase 1 - decommissioning 80 %
 phase 2
 Fox River bypass
 system operating tests and commissioning complete, in service
 electric service drops 90 % Kaukauna Utility
 ms 10
 mh 16
 phase 4
 WSI railroad directional drill 100 %

interceptor

5 of 23 **2,900 20%**

phase 1 4 sections 2,100
 phase 2
 preparations for CIPP began week 09/16
 1 section 800

structures

7 of 62 **10%**

phase 1 7 structure
 high build epoxy 70%
 remaining structures
 ms 5N 75%
 ms 9 fall '24
 ms 6 fall '24
 mh 7, 7A, 8 coordinated with phase 2 bypass
 phase 2 fall '24

