

# MINUTES

## HEART OF THE VALLEY METROPOLITAN SEWERAGE DISTRICT SPECIAL COMMUNITY MEETING HELD ON **JUNE 25, 2024** AT THE VILLAGE OF KIMBERLY

**Members Present:** David Casper - President  
Bruce Siebers - Vice President  
Patrick Hennessey - Secretary  
Kevin Coffey - Commissioner  
John Sundelius - Commissioner

**Absent:** None

**Also Present:** Brian Helminger - District Director HOVMSD  
Dustin Jerabek - Director of Operations & Maintenance HOVMSD  
Dawn Bartel - Office Manager HOVMSD  
Chad Giackino - Regulatory Compliance Manager HOVMSD  
Scott Schramm - Strategic Municipal Services  
Michael Avanzi - Kaukauna Utilities  
Danielle Block - Village of Kimberly  
Racquel Giese - Village of Combined Locks  
Bruce Corning - Darboy Sanitary District  
Chris Christenson - Leonard & Finco  
Kaitlin Foley - Leonard & Finco  
Don VanDeurzen - Village of Little Chute  
Larry VanLankvelt - Village of Little Chute  
Lee Hammen - Village of Kimberly  
Mike Gerbitz - Donohue & Associates  
Marcia Trentlage - Village of Kimberly  
Chuck Kuen - Village of Kimberly  
Brian Roebke - Times Villager  
John Stoeger - Stoeger & Associates

### **1. 12:00 Noon. Call to Order – Roll Call**

President Casper called the meeting to order at 12:00 Noon.

### **2. Introduction – District Director Brian Helminger**

District Director Helminger welcomed the group to the first District member community meeting for 2024.

The meeting presenters were introduced; Mike Gerbitz of Donohue, Scott Schramm of Strategic Municipal Services, and Chris Christenson of Leonard & Finco. He reminded the

audience that HOVMSD agendas, supporting materials, meeting minutes and current project updates are available on the District website at hvmsd.org.

### **3. HOVMSD Updates – District Director Brian Helminger**

District Director Brian Helminger presented totals for 2023 year-end flows & organic loadings discharged to the plant by member communities. Flows to the treatment plant increased by 5.6% to an average of 6.725 MGD. Organic loadings were slightly higher in ammonia and lower in BOD for 2023. There were an additional 170 new connections made to member community sewers in 2023 which is in line with totals from preceding years.

### **4. 2023 Clearwater Progress / Community Results – Mike Gerbitz of Donohue & Associates**

Mike Gerbitz of Donohue began by explaining the difference between stormwater & wastewater, and origin and sources of inflow versus infiltration. He explained how clearwater entering the plant wastes money by pumping and treating water that doesn't need treatment, reduces the wastewater carrying capacity of the collection system, and reduces treatment capacity of the plant. Mike then showed slides with individual community data for average dry weather flow and average peak wet weather flows as well as data from 2023 storm events. The District began modeling and monitoring clearwater flows in 2006 using the best available predictive modeling. The software for modeling was replaced last year and already updated to utilize evaporation data to better predict and analyze rain events during wet weather months. Mike stressed the importance of continued vigilance in monitoring and reducing the clearwater to the treatment plant to maximize the useful life of the current District infrastructure.

### **5. Disc Filter Project Update**

District Director Helminger updated the group on the progress of the effluent filtration project and provided photos of new infrastructure and chemical conditioning equipment. Construction activities are complete and the six disc filters are installed and operational. Krueger is onsite optimizing chemical feed systems and performing contractually required training and performance testing. Punchlist items are being addressed by the various contractors. The District is planning to host an open house for the public and member community staff & leadership later this summer.

### **6. Interceptor Rehab Project Update – Scott Schramm of Strategic Municipal Services**

Schramm of Strategic Municipal Services updated the communities on the progress of the interceptor rehabilitation project. Work has begun near the treatment plant and the Alstrom Mill, and Visu Sewer will begin lining that portion of the interceptor this week. Work will continue moving west on river sections throughout the summer and late fall.

### **7. Outreach & Communications – Chris Christenson of Leonard & Finco**

Chris Christenson gave an update on the community outreach & communications plan. Social media posts and website updates have been drafted and distributed. Additional posts and information will continue to be provided as progress continues on the project. Affected

stakeholders in close proximity to work areas have received informational letters and door hangers alerting them of construction in advance of contractors arriving. There was an informational meeting held on 6/20/2024 for residents along the Fox River. Chris noted that contractors have been given HOV contact information for residents who may approach them with questions or concerns. The goal is to steer questions and concerns through HOV rather than burden community leadership.

## 8. General Old or New Business

District Director Helminger informed the group that John Stoeger is in attendance if anyone has any questions or comments regarding the FOG Program. He then introduced Dustin Jerabek who has been promoted to Director of Operations & Maintenance for HOVMSD, and welcomed Danielle Block to the Village of Kimberly.

## 9. Adjournment

With no further business before the Commission, a motion was made by Commissioner Sundelius and seconded by Commissioner Coffey to adjourn the meeting. Motion carried unanimously. (Time: 1:12 PM)

SIGNED & APPROVED BY:

  
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Patrick E. Hennessey, Secretary