

**SUMMARY STATUS**  
 Interceptor System Rehabilitation  
 Heart of the Valley Metropolitan Sewerage District

**REVIEW**  
 05/30/24

**summary**  
 phase **1** **Ahlstrom (east)** through **May 30**

**description** ( by project Work items )

**public notices / coordination**

Ahlstrom Munksjö  
 Fox River Navigational System Authority  
 Kaukauna  
 Oak / Schultheis (ms5S) door hangers  
 Guard Lock navigation social media / website posts

**general**

**access / staging**

Thilmany / Stribley, west woodyard complete

**bypass**

Ahlstrom (north)	90 %	
mh 1	- -	
ms 5S	95 %	
ms 5N	95 %	
railroad directional drill	95 %	
preparations for Guard lock	complete	
electric service drops	complete	Kaukauna Utility
ms 5N		
ms 5S		
mh 9		

**interceptor**

Ahlstrom (north) preparations for CIPP

**structures**

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## Memorandum

**date:** June 02, 2024

**to:** **Heart of the Valley Metropolitan Sewerage District**  
Dave Casper, Commission President  
Commissioners  
Brian Helminger, District Director ( file copy )  
Dustin Jerabek, Director of Operations and Maintenance

**cc:** (none)

**from:** **Strategic Municipal Services, Inc.**  
Scott M. Schramm, PE, PLS  
David Schlichting, PE

**re:** **ACTIVITY SUMMARY - STEP 4 - CONSTRUCTION**  
**Interceptor System Rehabilitation**  
Heart of the Valley Metropolitan Sewerage District  
Outagamie County, Wisconsin

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### Summary

- A. Administration
- B. Public Finance
- C. Staking and Reference Markers
- D. Site Observation
- E. Documentation
- F. Next Steps

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### A. Administration

#### 1. Communication

- a. Prepare for and communicate with the District, member communities and private parties including
  - 1) Ahlstrom Munksjö
  - 2) Fox River Navigational System Authority
  - 3) Kaukauna Utility
- b. Prepare for and communicate with Visu Sewer Inc. ( Visu ).
- c. Prepare for, guide and participate in weekly **progress meetings**.

**2. Public Relations**

- a. Prepare for and communicate with the District and Leonard Finco. Review public news releases and ongoing communications.
- b. Review ongoing communications between the respective parties.

**3. Coordination**

- a. Prepare for, communicate and meet with Kaukauna Utilities regarding the temporary electric service drops for the bypass equipment. Review service drop sites with Kaukauna Utilities and Visu.
- b. Prepare for and communicate with member communities and private parties.

**4. Contract Administration**

- a. Review and process Contractor Application for Payment 02.

**5. Submittals**

- a. review and process Contractor submittals.
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**B. Public Finance**

**1. Clean Water Fund ( CWF )**

- a. Prepare for and communicate with wisDNR CWF and Quarles Brady representatives regarding the loan application and closing process.
  - b. Prepare, organize and submit loan closing support documents.
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**C. Staking and Reference Markers**

1. Review surveys of record for the Work sites.
  2. Place survey stake reference markers to guide the respective Work ( Waas Boring - Thilmany Road directional drill )
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**D. Site Observation**

1. Document preconstruction condition at work sites
    - a. Ahlstrom
    - b. Fox River Navigational System Authority
    - c. Riverside Park and River Street
    - d. Thilmany Road directional drill for bypass
  2. Observe construction progress
    - a. Thilmany Road directional drill for bypass
    - b. phase 1 bypass ( ms5S, ms5N, mh9, Ahlstrom )
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E. **Documentation** ( n / a )

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F. **Next Steps**

1. phase 1 construction ( Ahlstrom - east ) began ( April )
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We welcome the opportunity to further discuss these items at your convenience.

enc: as noted

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