



Heart of the Valley METROPOLITAN SEWERAGE DISTRICT

Heart of the Valley MSD Monthly Report for May 14, 2024

Work performed in April/May

- Monthly meeting with HOVMSD 4/16
- Distributed May social media to member communities 4/24
- Sent updated Community Updates document to HOVMSD for website 4/24
- Completed door hangers for work SW of Elm and provided to HOVMSD 4/26
- Completed business cards with project contact information for work teams 4/26
- Distributed Fox Locks boating safety news release to media 5/6
- Completed/sent Fox Locks boating safety social media, news release and white sheet to Fox Locks 5/6
- Distributed Fox Locks boating safety social media and news release to member communities 5/6
- Updated Community Updates for website 5/6
- Updated Task and Timeline 5/9
- Drafted Monthly Report 5/9
- Monitored media coverage (ongoing)

Coming up in May/June

- Draft road closure news release, social media posts and library signage for the May 20 road closure
- Review and update project webpage and related downloadable documents
- Draft letter for Vandenberg/riverfront property owners regarding June public meeting
- Expand mailing list for additional residents on north side of river (SMS to ask Kaukauna for addresses on south side of river)
- Draft media alert and news release for Effluent Disc Filter open house
- Draft and distribute June social media to municipal members
- Update Community Updates document to HOVMSD for website
- Prepare/order boating safety signage for Riverside Park
- Draft boating safety news release, brochure (three languages) and social media posts
- Draft PowerPoint presentation for community meeting in June
- Complete facility brochure
- Complete Effluent Disc Whiteboard video
- Monthly meeting with HOVMSD June date tbd
- Update Task and Timeline
- Monitor media coverage
- Draft Monthly Report