



Heart of the Valley METROPOLITAN SEWERAGE DISTRICT

Heart of the Valley MSD Monthly Report for January 9, 2024

Work performed in December/January

- Reached out to Little Chute and Kimberly School Districts, Kayak Wisconsin, Fox Valley Rugby and Fox Cities CVB regarding upcoming work in Heesakker Park 12/8
- Shared newsletter/website article with Little Chute and Kaukauna regarding upcoming work in Heesakker Park 12/8
- Ordered trail closure signage for Heesakker Park 12/13
- Drafted 2024 Task and Timeline, incorporated items from communication and signage plans 12/13
- Monthly meeting with HOVMSD 12/19
- Completed first draft of new facility brochure 12/27
- Distributed January social media to member communities and related PDF for HOVMSD website 12/29
- Updated 2023 Task and Timeline 12/29
- Drafted Monthly Report 12/29
- Monitored media coverage (ongoing)

Coming up in January/February

- Distribute letter for residents on Vandenberg Lane
- Draft and distribute letter for residents along Fox River
- Draft and distribute letter for residents adjacent to Heesakker Park, on Sanitorium Road
- Draft news release with Heesakker Park trail closure information/project updates
- Draft monthly interceptor webpage updates
- Draft trail closure information to share with member communities/community groups
- Draft and distribute February social media to municipal members
- Complete Effluent Disc Filter whiteboard video
- Complete facility brochure
- Monthly meeting with HOVMSD 1/16
- Update Task and Timeline
- Monitor media coverage
- Draft Monthly Report