

# MINUTES

## HEART OF THE VALLEY METROPOLITAN SEWERAGE DISTRICT SPECIAL MEETING HELD ON OCTOBER 16, 2023 AT THE HEART OF THE VALLEY MEETING ROOM

**Members Present:** David Casper - President  
Bruce Siebers - Vice President  
Patrick Hennessey - Secretary  
John Sundelius - Commissioner  
Kevin Coffey - Commissioner

**Absent:** None

**Also Present:** Brian Helminger - District Director HOVMSD  
Dawn Bartel - Office Manager HOVMSD  
Kevin Skogman - Director of Operations & Maintenance HOVMSD  
Chad Giackino - Regulatory Compliance Manager HOVMSD  
John Neumeier - City of Kaukauna

### **1. 9:00 AM. Call to Order – Roll Call**

President Casper called the meeting to order at 9:00 AM.

### **2. 2022 Clearwater Draft Report – Review & Discussion**

The Commission reviewed the Inflow Reduction Model Update from Donohue & Associates dated September 2023. There was consensus to direct Donohue to revise and simplify the document to make it less technical and easier to understand. The suggested modifications will be incorporated into the message for presentation at the November 2, 2023 community meeting.

### **3. General Old or New Business**

District Director informed the Commission of the PSC's records request.

### **4. Adjournment**

With no further business before the Commission, a motion was made by Commissioner Sundelius and seconded by Commissioner Coffey to adjourn the meeting. Motion carried unanimously. (Time: 9:59 AM)

SIGNED & APPROVED BY:

  
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Patrick E. Hennessey, Secretary