



Heart of the Valley METROPOLITAN SEWERAGE DISTRICT

Heart of the Valley MSD Monthly Report for November 14, 2023

Work performed in October/November

- Project work site tour with HOVMSD and SMS 10/17
- Monthly meeting with HOVMSD 10/19
- Drafted presentation for November community update meeting 10/19
- Drafted signage plan for interceptor project start 10/19
- Drafted communication plan for interceptor project start 10/19
- Drafted updates for interceptor webpage and related PDFs 10/25
- Researched pricing for potential interceptor project phone line 10/25
- Distributed November social media to member communities 10/27
- Presented at community update meeting 11/2
- Updated Task and Timeline 11/3
- Monthly meeting with HOVMSD 11/7
- Drafted Monthly Report 11/9
- Monitored media coverage (ongoing)

Coming up in November/December

- Establish phone line for interceptor project
- Finalize update letter for residents on Vandenberg Lane
- Draft news release with interceptor project overview/initial timeline
- Draft monthly interceptor webpage updates
- Meet with Little Chute regarding project signage
- Coordinate trail closing signage for Heesakker Park
- Draft letter for residents along Fox River
- Draft letter for residents adjacent to Heesakker Park, along Sanitorium Road

- Draft trail closure information to share with member communities/community groups
- Draft and distribute December social media to municipal members
- Complete Effluent Disc Filter whiteboard video
- Draft updates to facility brochure
- Monthly meeting with HOVMSD 12/19
- Update Task and Timeline
- Monitor media coverage
- Draft Monthly Report