

MINUTES

HEART OF THE VALLEY METROPOLITAN SEWERAGE DISTRICT SPECIAL COMMUNITY MEETING HELD ON **NOVEMBER 2, 2023** AT THE VILLAGE OF KIMBERLY

Members Present: David Casper - President
Bruce Siebers - Vice President
Patrick Hennessey - Secretary
Kevin Coffey - Commissioner
John Sundelius - Commissioner

Absent: None

Also Present: Brian Helminger - District Director HOVMSD
Kevin Skogman - Director of Operations & Maintenance HOVMSD
Dawn Bartel - Office Manager HOVMSD
Dustin Jerabek - Plant Foreman HOVMSD
Scott Schramm - Strategic Municipal Services
John Neumeier - City of Kaukauna
Cathy VanderZanden - Village of Combined Locks
Ryan Swick - Village of Combined Locks
Bruce Corning - Darboy Sanitary District
Chris Christenson - Leonard & Finco
Katie Flanigan - Leonard & Finco
John McDonald - Village of Little Chute
Jasen Surin - Village of Little Chute
Lee Hammen - Village of Kimberly Trustee
Mary Jo Kilgas - City of Kaukauna Council
Mike Gerbitz - Donohue & Associates
Mike Hruzek - Village of Kimberly Trustee

1. 12:00 Noon. Call to Order – Roll Call

President Casper called the meeting to order at 12:00 Noon.

2. Introduction – District Director Brian Helminger

District Director Helminger welcomed the group to the second District member community meeting for 2023.

The meeting presenters were introduced; Mike Gerbitz of Donohue, Scott Schramm of Strategic Municipal Services, Chris Christenson & Katie Flanigan of Leonard & Finco, and John Stoeger of Stoeger & Associates. He then reminded the audience that HOVMSD

agendas, supporting materials, meeting minutes and current project updates are available on the District website at hvmsd.org.

3. HOVMSD Updates – District Director Brian Helminger

District Director Helminger noted that the 2024 budget has been approved and rate parameter information has been sent to the communities. Community CMOM reports for 2022 are due this month. Helminger also talked about flows & loadings to the plant and connections for 2022 and 2023.

4. Clearwater Progress / I&I – Mike Gerbitz of Donohue & Associates

Mike Gerbitz of Donohue introduced the concepts and improved technology of the new software model for the clearwater reduction program which provides more actionable, quantitative data compared to the original analysis method. Mike talked about the difference between stormwater and wastewater, infiltration and inflow, and how each affects the capacity of the collection system along with the costs to the individual communities. Mike then showed slides with individual community data for average dry weather flow and average peak wet weather flows as well as data from blending events.

5. Disc Filter Project Update

District Director Helminger updated the group on the progress made on the effluent filtration project. Initial start-up and testing is expected in February 2024 with final completion and project close out mid-year 2024. Once in operation, the District is planning on hosting an open house for the public and member community staff & leadership.

6. Interceptor Rehab Project Update – Scott Schramm of Strategic Municipal Services

Schramm of Strategic Municipal Services updated the communities on the progress of the interceptor rehabilitation project. At the August 8, 2023 commission meeting, Visu Sewer of Pewaukee was awarded the contract at a cost of \$18,148,027. Next steps in the process include final review and execution of MOU's, and pre-construction conferences, with river access prep work starting this winter and project kick off in spring of 2024.

7. Outreach & Communications – Chris Christenson of Leonard & Finco

Chris Christenson gave an update on the community outreach communications plan. Social media posts and website updates have been drafted for the communities and HOV to post on their websites. Additional posts will continue to be provided more frequently as the interceptor project gets closer. Affected stakeholders in close proximity to work areas will be receiving informational letters in the near future and door hangers alerting them of construction starting in advance of contractors arriving. Leonard & Finco will be reaching out to Kaukauna and Little Chute to discuss signage in their communities for work areas, parks, and walking trails.

8. FOG Program Update – John Stoeger of Stoeger & Associates

John Stoeger gave an update on the FOG Program which is going well. He also encouraged the community members to notify him when a new business comes into their community, closes, or changes ownership.

9. General Old or New Business

The next community meeting will be spring of 2024.

10. Adjournment

With no further business before the Commission, a motion was made by Commissioner Sundelius and seconded by Commissioner Coffey to adjourn the meeting. Motion carried unanimously. (Time: 1:42 PM)

SIGNED & APPROVED BY: _____
Patrick E. Hennessey, Secretary