

# MINUTES

## HEART OF THE VALLEY METROPOLITAN SEWERAGE DISTRICT SPECIAL COMMUNITY MEETING HELD ON **OCTOBER 26, 2022** AT THE VILLAGE OF COMBINED LOCKS CIVIC CENTER

**Members Present:** David Casper - President  
Bruce Siebers - Vice President  
Patrick Hennessey - Secretary  
Kevin Coffey - Commissioner

**Absent:** John Sundelius - excused

**Also Present:** Brian Helminger - District Director HOVMSD  
Kevin Skogman - Director of Operations & Maintenance HOVMSD  
Dawn Bartel - Office Manager HOVMSD  
Chad Giackino - Regulatory Compliance Manager HOVMSD  
Scott Schramm - Strategic Municipal Services  
Ryan Swick - Village of Combined Locks  
John Neumeier Sr. - Village of Combined Locks  
Keith Weyenberg - Village of Combined Locks  
Scott Stein - Leonard & Finco  
Sydney Zima - Leonard & Finco  
Katie Flanigan - Leonard & Finco  
Brian Roebke - Times Villager  
George Schmidt - Darboy Sanitary District  
Randy Verhagen - Darboy Sanitary District  
Mike Kawula - Darboy Sanitary District  
Bruce Corning - Darboy Sanitary District  
Allyn Dannhoff - Village of Kimberly  
Marty DeCoster - City of Kaukauna  
Larry VanLankvelt - Village of Little Chute

### **1. 12:00 Noon. Call to Order – Roll Call**

President Casper called the meeting to order at 12:00 Noon.

### **2. 2022 3<sup>rd</sup> Quarter Review – District Director Brian Helminger**

District Director Helminger welcomed the group to the third community meeting for 2022. Helminger updated the group on several parameters used to predict District growth including: flow and organic loadings, sewer extensions, and new sewer connections. The next community meeting will be in the spring of 2023.

### **3. Biostyr Stress Test / Capacity Re-rate to DNR**

District Director Helminger informed the group about the winter study that was completed on the existing rated capacities and initial design assumptions for the treatment facility. This involved a stress test to purposely increase organic loadings well beyond normal operating parameters, while closely monitoring effluent quality to determine actual capacity versus rated biological capacity of the treatment plant. The data showed that both BOD and ammonia are effectively removed at set points that well exceed current rated capacities. Donohue presented these findings at the October commission meeting and a motion was made directing Donohue to proceed with a re-rate request to the DNR.

### **4. One Water – Commissioner Bruce Siebers**

Commissioner Siebers introduced the concept of One Water; all water, drinking water, wastewater, stormwater, grey water, etc. should be managed both sustainably and holistically. HOV will integrate the One Water concept for future planning, will share information to raise awareness, and have become active participants in the northeastern Wisconsin regional delegation.

### **5. Disc Filter Project Update – District Director Brian Helminger**

District Director Helminger gave a progress update on the disc filter project. The contractors are on-site daily working on demolition, wall penetrations, excavation, and underground piping & rerouting conduits. A change order to the project is being investigated for repair work on the tank cover of the septage receiving station.

### **6. Interceptor Rehab Project Update – Scott Schramm of Strategic Municipal Services**

Scott Schramm of Strategic Municipal Services updated the communities on the status of the interceptor rehabilitation plan. Next steps in the process include completion of contract & bidding documents, agency permits, and finalizing the remaining memorandums of understanding. Two informational meetings were held in August with the affected member community residents who live along the interceptor route near the Fox River.

### **7. Outreach & Communications – Scott Stein of Leonard & Finco**

Scott Stein gave an update on the community outreach communications plan. Periodic project announcement news releases have been distributed to local news outlets. Social medial posts and website updates have been drafted for the communities to post on their websites with additional posts provided on a monthly or quarterly basis. For more information on the current projects, visit [hvmsd.org](http://hvmsd.org).

**8. Old and New Business**

District Director Helminger talked briefly about the budget and rate charge parameters noting that the 2023 budget of \$6,948,590 is a .27% decrease from 2022.

**7. Adjournment**

With no further business before the Commission, a motion was made by Commissioner Coffey and seconded by Commissioner Siebers to adjourn the meeting. Motion carried unanimously. (Time: 12:53 PM)

**SIGNED & APPROVED BY:** \_\_\_\_\_  
**Patrick E. Hennessey, Secretary**