

MINUTES

HEART OF THE VALLEY METROPOLITAN SEWERAGE DISTRICT REGULAR MEETING HELD ON **JULY 12, 2022** AT THE HEART OF THE VALLEY MSD MEETING ROOM

Members Present: David Casper - President
Bruce Siebers - Vice President
Patrick Hennessey - Secretary
John Sundelius - Commissioner
Kevin Coffey - Commissioner

Absent: None

Also Present: Brian Helminger - District Director HOVMSD
Chad Giackino - Regulatory Compliance Manager HOVMSD
Dawn Bartel - Office Manager HOVMSD
John Neumeier - City of Kaukauna
Weston Dengler - SEPA via Microsoft Teams
Jared Leader - SEPA via Microsoft Teams

1. 5:00 p.m. Call to Order – Roll Call

President Casper called the meeting to order at 5:00 PM.

2. Public Appearances

No appearances were made.

3. Approval of the Minutes of the June 14, 2022 Regular Meeting and the June 29, 2022 Special Community Meeting

The minutes of the June 14, 2022 Regular Meeting and the June 29, 2022 Special Community Meeting were presented to the Commission. A motion was made by Commissioner Coffey and seconded by Commissioner Siebers to approve the minutes as written. Motion carried unanimously. The minutes were reviewed and pre-approved by Secretary Hennessey.

4. Correspondence

The Commission received a copy of an article in the Times Villager regarding the quarterly community meeting on held 6/29/2022.

5. Discussion Items

A. Microgrid Feasibility Study-Presentation by Smart Electric Power Alliance

Weston Dengler of SEPA reviewed a power point presentation of their microgrid feasibility study, including a site assessment, microgrid scenarios, cost analysis, engineering considerations, and financial & environmental impacts.

B. Quarles & Brady – Action regarding Revised Scope of Engagement Agreement related to Bonding for Disc Filter Project

After a review, a motion was made by Commissioner Sundelius and seconded by Commissioner Siebers to approve the revised Scope of Engagement for the issuance of \$19,149,949 general obligation sewerage system promissory notes, series 2022, for a cost of \$26,000. A roll call vote was taken: Commissioner Siebers, yes; Commissioner Sundelius, yes; Commissioner Hennessey, yes; Commissioner Coffey, yes; and Commissioner Casper, yes. Motion carried unanimously. The agreement was previously approved on March 8, 2022 for \$22,000 when the cost of the project was expected to be \$15,000,000.

C. Adoption of Resolution #200; Authorizing the issuance and sale of up to \$19,149,949 General Obligation Sewerage System Promissory Notes, Series 2022, and providing for other details and covenants with respect thereto; and signing of the closing documents

After a discussion, a motion was made by Commissioner Siebers and seconded by Commissioner Coffey to adopt Resolution #200 authorizing the issuance and sale of up to \$19,149,949 general obligation sewerage system promissory notes, series 2022. A roll call vote was taken: Commissioner Siebers, yes; Commissioner Sundelius, yes; Commissioner Hennessey, yes; Commissioner Coffey, yes; and Commissioner Casper, yes. Motion carried unanimously.

D. Effluent Filtration Project Monthly Activity Report

District Director Helminger noted that a project kick-off meeting was held on 6/24/2022. Work is expected to start after Labor Day. A virtual meeting with Ehlers is scheduled for 7/13/2022 to discuss the financial aspects of the project.

E. Strategic Municipal Services – Interceptor Rehab Monthly Activity Report

Scott Schramm of Strategic Municipal Services provided a written activity/progress summary noting that public meetings will be held in the near future for the residents impacted by the interceptor rehab work. The DNR confirmed that the low level of PCB and metals tests do not require additional special construction or disposal activities; the project is exempt from further NR347 requirements.

F. FOG Program Update

John Stoeger of Stoeger & Associates provided a written fats, oil, and grease update by community, including a grease trap inspection report and site visit correspondence. The Commission also received an itemized copy of the June 2022 invoice.

G. Leonard & Finco Monthly Activity Report

Leonard & Finco provided a written monthly update of projects completed in June as well as a list of upcoming tasks for July & August.

PLANT REPORTS:

5PR. Flows & Revenues / Operations & Maintenance

The Commission received a copy of the hydraulic & organic loadings data, along with flow & strength projections, which shows the year-to-date surplus/deficit in revenue for the month of June 2022. Revenue received from the WPS-Fox Energy Center for effluent purchased in June = \$16,253.57; Revenue received to date for 2022 = \$78,504.26. WPS-Fox Energy purchased 45% of the effluent produced in June.

The average effluent concentrations for **June 2022** were as follows:

	<u>Monthly Average</u>	<u>Permit Limit</u>
BOD	8.8 mg/L	30 mg/L
Suspended Solids	12.4 mg/L	30 mg/L
Suspended Solids	255 lbs.	801 lbs.
Phosphorus	.18 mg/L	1.0 mg/L
Ammonia	.86 mg/L	11 mg/L
Chlorides	633 mg/L	

All permit values were met for June 2022

Kevin Skogman, Director of Operations & Maintenance, provided a written O & M Report on plant operations for June. Kevin noted that United Liquid Waste isn't interested in renewing their contract after this year. The farmland rental agreement with Seven Oaks expires the end of 2022 with the rental cost and length of agreement expected to be modified moving forward.

6. Funds

A. July 2022 Accounts Payable; Action for Approval

After a review of the bills payable, a motion was made by Commissioner Siebers and seconded by Commissioner Coffey to approve payment of the bills in the amount of \$508,961.24. The check to Thermal Process Systems will be held until all parts arrive. A roll call vote was taken: Commissioner Casper, yes; Commissioner Sundelius, yes; Commissioner Coffey, yes; Commissioner Siebers, yes; and Commissioner Hennessey, yes. Motion carried unanimously. The Commission signed the check voucher register which includes general, pre-paid, and petty cash checks.

B. Budget Comparison Report

The Commission received a Budget Comparison Report, along with a verbal explanation of exceedances.

7. General Old or New Business

- *Landfill Communications:* The Commission received a copy of a letter to Outagamie County drafted by Attorney Bill Cole, dated 7/7/2022 summarizing the discussions from the June 23, 2022 meeting. The letter emphasized that until there is agreement on a specific plan of action and completion date, the previously noticed termination date of February 1, 2023 remains in place.
- Commissioner Casper informed the group that he will be seeking reappointment for another five-year term and also noted that he will not be able to attend the October commission meeting, but can participate virtually.
- *Biostyr Stress Test:* Donohue met internally for a draft review of the data and findings. The draft report will be available for discussion as soon as its complete.

8. Adjournment

With no further business before the Commission, a motion was made by Commissioner Sundelius and seconded by Commissioner Coffey to adjourn the meeting. Motion carried unanimously. (Time: 6:24 PM)

SIGNED & APPROVED BY: _____
Patrick E. Hennessey, Secretary