

# MINUTES

## HEART OF THE VALLEY METROPOLITAN SEWERAGE DISTRICT SPECIAL COMMUNITY MEETING HELD ON JUNE 29, 2022 AT THE CITY OF KAUKAUNA COMMUNITY ROOM

**Members Present:** David Casper - President  
Bruce Siebers - Vice President  
Patrick Hennessey - Secretary  
Kevin Coffey - Commissioner  
John Sundelius - Commissioner

**Absent:** None

**Also Present:** Brian Helminger - District Director HOVMSD  
Kevin Skogman - Director of Operations & Maintenance HOVMSD  
Dawn Bartel - Office Manager HOVMSD  
Chad Giackino - Regulatory Compliance Manager HOVMSD  
Scott Schramm - Strategic Municipal Services  
Mayor Tony Penterman - City of Kaukauna  
John Neumeier Jr. - City of Kaukauna  
Ryan Swick - Village of Combined Locks  
John Neumeier Sr. - Village of Combined Locks  
Bradley Schinke - Village of Combined Locks Trustee  
Scott Stein - Leonard & Finco  
Sydney Zima - Leonard & Finco  
Brian Roebke - Times Villager  
Mike Gerbitz - Donohue & Associates  
Mike Kawula - Darboy Sanitary District  
Bruce Corning - Darboy Sanitary District  
Kent Taylor - Village of Little Chute

### **1. 12:00 Noon. Call to Order – Roll Call**

Vice President Siebers called the meeting to order at 12:00 Noon.

### **2. 2022 Year to Date District Updates**

District Director Helminger welcomed the group to the second District member community meeting for 2022. Helminger talked about flow and organic loadings, sewer extensions and connections, along with revisions to the clearwater program and the plant capacity study with Donohue. He also informed the group that the website upgrade is complete; if anyone has suggestions for improvement or would like to see something on the site that isn't currently there, let us know. The next three presenters were introduced; Scott Schramm of Strategic Municipal Services, Mike Gerbitz of Donohue, and Scott Stein of Leonard & Finco. The next community meeting will be in October.

### **3. Interceptor Rehab Project Update – Scott Schramm of SMS**

Scott Schramm of Strategic Municipal Services updated the communities on the status of the interceptor rehabilitation plan. Next steps in the process include preparation of contract & bidding documents, agency permits, finalizing memorandums of understanding, and meeting with impacted residents along the Fox River. Scott urged the individual communities to inspect their manhole structures and televise sewer lines looking for signs of MIC and concrete deterioration. With in-District bypass pumping there may be opportunities to rehabilitate community owned infrastructure that are located adjacent to meter stations.

### **4. Disc Filter Project Update – Mike Gerbitz of Donohue**

Mike Gerbitz gave a brief history of the project and talked about the new limits for phosphorus and suspended solids imposed by the DNR. Mike noted that the addition of filtration is needed to meet these new permit limits, effective January 2025. Bids were opened in March and the contract has been awarded to the low bidder, CD Smith from Fond du Lac. Next steps include closing on the Clean Water Fund Loan and issuing a notice to proceed to the contractor. Work is expected to begin within the next couple months.

### **5. Outreach & Communications – Scott Stein of Leonard & Finco**

Scott Stein gave an update on the community outreach communications plan. Periodic project announcement news releases have been distributed to local news outlets. Social medial posts and website updates have been drafted for the communities to post on their web sites. Additional posts will continue to be provided on a monthly or quarterly basis. Scott noted that HOVMSD's website redesign is complete and that valuable information about the projects can be found on hvmsd.org.

### **6. General Old and New Business**

There was nothing to report under General Old and New Business.

### **7. Adjournment**

With no further business before the Commission, a motion was made by Commissioner Sundelius and seconded by Commissioner Coffey to adjourn the meeting. Motion carried unanimously. (Time: 12:43 PM)

SIGNED & APPROVED BY: \_\_\_\_\_

  
Patrick E. Hennessey, Secretary