

# MINUTES

## HEART OF THE VALLEY METROPOLITAN SEWERAGE DISTRICT SPECIAL COMMUNITY MEETING HELD ON FEBRUARY 17, 2022 AT THE VILLAGE OF KIMBERLY

**Members Present:** David Casper - President  
Bruce Siebers - Vice President  
Patrick Hennessey - Secretary  
Kevin Coffey - Commissioner  
John Sundelius - Commissioner

**Absent:** None

**Also Present:** Brian Helminger - District Director HOVMSD  
Kevin Skogman - Director of Operations & Maintenance HOVMSD  
Dawn Bartel - Office Manager HOVMSD  
Scott Schramm - Strategic Municipal Services  
John Stoeger - Stoeger & Associates  
Mayor Tony Penterman - City of Kaukauna  
Marty DeCoster - City of Kaukauna Council  
John Neumeier - City of Kaukauna  
Wilhelmina Paustian - East Central Regional Planning  
George Schmidt - Darboy Sanitary District  
Allyn Dannhoff - Village of Kimberly  
Cathy VanderZanden - Village of Combined Locks Trustee  
Ryan Swick - Village of Combined Locks  
Racquel Shampo Giese - Village of Combined Locks  
Bradley Schinke - Village of Combined Locks Trustee  
Scott Stein - Leonard & Finco  
Katie Flanigan - Leonard & Finco  
Danielle Block - Village of Kimberly  
Lee Hammen - Village of Kimberly Trustee  
Mike Hruzek - Village of Kimberly Trustee  
Brian Roebke - Times Villager  
Larry VanLankvelt - Village of Little Chute Trustee  
Ryan Holzem - Donohue & Associates

### **1. 12:00 Noon. Call to Order – Roll Call**

President Casper called the meeting to order at 12:00 Noon.

### **2. 2022 Year to Date District Updates**

District Director Helminger welcomed the group to the first District member community meeting for 2022. Helminger reviewed 2021 growth indicators and noted that 2021 was the first year using laser flowmeters for DNR reporting and member community billing. There were no 2021 wet weather events that triggered blending events for 2021 and the District treatment facility is not hydraulically challenged. Helminger then talked about organic loadings, sewer extensions and connections. The next four presenters were introduced; Commission President Dave Casper, Scott Schramm of SMS, Scott Stein of Leonard & Finco, and Ryan Holzem of Donohue. He then reminded the audience that HOVMSD agendas, supporting materials, and meeting minutes are available on the District website at hvmsd.org.

### **3. District Long Range Planning – Commission President Dave Casper**

Commission President Casper informed the group that the time has come to begin to develop a long term plan to deal with the future growth of the District. There are indications that the plant is underrated, meaning the true capacity is likely greater than the DNR believes there is, giving the District more time to deal with growth. Casper announced that the District is in the preliminary stages of a new phase, which will be a concentrated, comprehensive look at the needs of the District 50-60 years from now.

### **4. Interceptor Project Update – Scott Schramm of SMS**

Schramm of Strategic Municipal Services updated the communities on the status of the interceptor rehabilitation plan. Next steps in the process include a review of the capital improvement plan, drafting memorandums of understanding, and preparation of bidding documents. Scott strongly urged the individual communities to inspect their manhole structures and televise sewer lines looking for signs of MIC and concrete deterioration. With in-District bypass pumping there may be opportunities to rehabilitate community owned infrastructure that is located adjacent to meter stations.

### **5. Interceptor Outreach & Communications – Scott Stein of Leonard & Finco**

Scott Stein gave an update on the community outreach communications plan. A project announcement news release was distributed to area news outlets on February 1st to kick off the outreach efforts. Social medial posts and website updates have been drafted for the communities to post on their web sites. Additional posts will be provided on a monthly or quarterly basis. Scott noted that HOVMSD's website redesign is underway and should be completed within the next few months.

### **6. Disc Filter Project Update – Ryan Holzem of Donohue**

Ryan Holzem of Donohue showed a schematic of the chemical conditioning and the effluent disk filtering layout. This \$15 million project will allow the District to meet the effluent TMDL limits for suspended solids and phosphorus imposed by the DNR. The project also includes chlorination/hydraulic improvements, NFPA 820 compliance in filter project construction areas, women's locker, and a replacement roof for the building. Bid opening is March 24, 2022 with final completion projected fall of 2024.

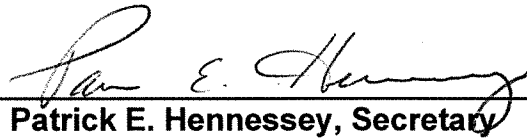
**7. General Old or New Business**

There was nothing discussed under General Old or New Business.

**8. Adjournment**

With no further business before the Commission, a motion was made by Commissioner Sundelius and seconded by Commissioner Coffey to adjourn the meeting. Motion carried unanimously. (Time: 1:10 PM)

**SIGNED & APPROVED BY:**

  
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**Patrick E. Hennessey, Secretary**