

MINUTES

HEART OF THE VALLEY METROPOLITAN SEWERAGE DISTRICT SPECIAL COMMUNITY MEETING HELD ON FEBRUARY 17, 2022 AT THE VILLAGE OF KIMBERLY

Members Present: David Casper - President
Bruce Siebers - Vice President
Patrick Hennessey - Secretary
Kevin Coffey - Commissioner
John Sundelius - Commissioner

Absent: None

Also Present: Brian Helminger - District Director HOVMSD
Kevin Skogman - Director of Operations & Maintenance HOVMSD
Dawn Bartel - Office Manager HOVMSD
Scott Schramm - Strategic Municipal Services
John Stoeger - Stoeger & Associates
Mayor Tony Penterman - City of Kaukauna
Marty DeCoster - City of Kaukauna Council
John Neumeier - City of Kaukauna
Wilhelmina Paustian - East Central Regional Planning
George Schmidt - Darboy Sanitary District
Allyn Dannhoff - Village of Kimberly
Cathy VanderZanden - Village of Combined Locks Trustee
Ryan Swick - Village of Combined Locks
Racquel Shampo Giese - Village of Combined Locks
Bradley Schinke - Village of Combined Locks Trustee
Scott Stein - Leonard & Finco
Katie Flanigan - Leonard & Finco
Danielle Block - Village of Kimberly
Lee Hammen - Village of Kimberly Trustee
Mike Hruzek - Village of Kimberly Trustee
Brian Roebke - Times Villager
Larry VanLankvelt - Village of Little Chute Trustee
Ryan Holzem - Donohue & Associates

1. 12:00 Noon. Call to Order – Roll Call

President Casper called the meeting to order at 12:00 Noon.

2. 2022 Year to Date District Updates

District Director Helminger welcomed the group to the first community meeting for 2022. Helminger noted that 2021 was the first year using laser flowmeters for reporting and community billing. There were no blending events in 2021 and excluding wet weather events, the District does not have flow capacity challenges. Helminger then talked about organic loadings, sewer extensions and connections. The next four presenters were introduced; Commission President Dave Casper, Scott Schramm of SMS, Scott Stein of Leonard & Finco, and Ryan Holzem of Donohue. He then reminded the audience that HOVMSD agendas, supporting materials, and minutes are on the website at hvmsd.org.

3. District Long Range Planning – Commission President Dave Casper

Commission President Casper informed the group that the time has come to begin to develop a long term plan to deal with the future growth of the District. There are indications that the plant is underrated, meaning the capacity is likely more than the DNR believes there is, giving the District more time to deal with growth. Casper announced that the District is in the preliminary stages of a new phase, which will be a concentrated, comprehensive look at the needs of the District 50-60 years from now.

4. Interceptor Project Update – Scott Schramm of SMS

Schramm of Strategic Municipal Services updated the communities on the status of the interceptor rehabilitation plan. Next steps in the process include a review of the capital improvement plan, drafting memorandums of understanding, and preparation of bidding documents. Scott strongly urged the individual communities to inspect their manhole structures and televise sewer lines looking for signs of MIC and concrete deterioration. With in-District bypass pumping there may be opportunities to rehabilitate community owned infrastructure located adjacent to meter stations.

5. Interceptor Outreach & Communications – Scott Stein of Leonard & Finco

Scott Stein gave an update on the community outreach communications plan. A project announcement news release was distributed to area news outlets on February 1st to kick off the outreach efforts. Social medial posts and website updates have been drafted for the communities to post on their sites. Additional posts will be provided on a monthly or quarterly basis. Scott noted that HOVMSD's website redesign is underway and should be completed within the next few months.

6. Disc Filter Project Update – Ryan Holzem of Donohue

Ryan Holzem of Donohue showed a schematic of the chemical conditioning and filtering system. This \$15 million project will allow the District to meet the water quality based effluent limits for suspended solids and phosphorus imposed by the DNR. The project also includes chlorination/hydraulic improvements, NFPA 820, women's locker room/lactation room, and a new roof. Bid opening is March 24, 2022 with final completion projected fall of 2024.

7. General Old or New Business

There was nothing discussed under General Old or New Business.

8. Adjournment

With no further business before the Commission, a motion was made by Commissioner Sundelius and seconded by Commissioner Coffey to adjourn the meeting. Motion carried unanimously. (Time: 1:10 PM)

SIGNED & APPROVED BY: _____
Patrick E. Hennessey, Secretary