

# MINUTES

## HEART OF THE VALLEY METROPOLITAN SEWERAGE DISTRICT SPECIAL COMMUNITY MEETING HELD ON **OCTOBER 28, 2021** AT THE VILLAGE OF COMBINED LOCKS

**Members Present:** David Casper - President  
Bruce Siebers - Vice President  
Patrick Hennessey - Secretary  
John Sundelius - Commissioner

**Absent:** Kevin Coffey

**Also Present:** Brian Helminger - District Director HOVMSD  
Kevin Skogman - Director of Operations & Maintenance HOVMSD  
Dawn Bartel - Office Manager HOVMSD  
Scott Schramm - Strategic Municipal Services  
John Stoeger - Stoeger & Associates  
Mayor Tony Penterman - City of Kaukauna  
Mike Coenen - City of Kaukauna  
John Neumeier - City of Kaukauna  
Mike Kawula - Darboy Sanitary District  
George Schmidt - Darboy Sanitary District  
Randy Verhagen - Darboy Sanitary District  
Cathy VanderZanden - Village of Combined Locks Board  
Ryan Swick - Village of Combined Locks  
Racquel Shampo Giese - Village of Combined Locks  
Scott Stein - Leonard & Finco  
Katie Flanigan - Leonard & Finco  
Kent Taylor - Village of Little Chute  
Brian Roebke - Times Villager

### **1. 11:30 AM. Call to Order – Roll Call**

President Casper called the meeting to order at 11:30 AM.

### **2. 2021 Year to Date District Updates**

District Director Helminger welcomed the group to the third community meeting for 2021. Helminger presented 2021 year to date flow & loadings data along with sewer connections for the first three quarters of 2021. The District has averaged 176 connections since 2007 and has already exceeded that average in 2021 with a total to date of 184. Helminger then talked about loadings versus plant capacity and gave a brief update on the effluent disk filter project. He then reminded the audience that HOVMSD agendas, supporting materials, and minutes are on the website at [hvmsd.org](http://hvmsd.org).

### **3. FOG Program Update – John Stoeger of Stoeger & Associates**

John Stoeger gave a brief history of the FOG Program and talked about the process of monitoring for FOG compliance. Stoeger stressed the importance of communicating to him any new businesses, changes in ownership or type of business, and closures.

### **4. Interceptor Project Community Outreach – Scott Stein of Leonard & Finco**

Scott Stein introduced himself and Katie Flanagan as public relations consultants for the interceptor rehab project. Scott noted that they will be working closely with HOV staff and community leaders to ensure that all stakeholders, residents, and homeowners affected by the project are made aware of the progress during the construction phase. Scott noted that HOVMSD will be going through a website enhancement in early 2022 and plan on having informational updates regarding the interceptor project posted on the website.

### **5. Interceptor Action Plan Progress Update – Scott Schramm of SMS**

Scott Schramm of Strategic Municipal Services updated the communities on the status of the interceptor action plan. Scott noted that field observations are complete and televising reports have been reviewed. Next steps in the process include a review of the capital improvement plan, drafting memorandums of understanding, and preparation of bidding documents. Scott stated that construction will affect a small pocket of the public, including residents along the Fox River and VandenBroek Road, along with several municipal parks.

Scott strongly urged the individual communities to inspect their manhole structures and televise sewer lines looking for signs of MIC and concrete deterioration. With in-District bypass pumping there may be opportunities to rehabilitate community owned infrastructure located adjacent to meter stations.

### **6. General Old or New Business**

There was nothing discussed under General Old or New Business.

### **7. Adjournment**

With no further business before the Commission, a motion was made by Commissioner Sundelius and seconded by Commissioner Hennessey to adjourn the meeting. Motion carried unanimously. (Time: 12:26 PM)

**SIGNED & APPROVED BY:** \_\_\_\_\_  
**Patrick E. Hennessey, Secretary**