

Invoice Date	Invoice Number
April 1, 2020	2421

Heart of the Valley Metropolitan Sewerage District  
801 Thilmany Road  
Kaukauna, WI 54130  
Attn: Brian Helminger

Billing Period: March 1, 2020 To: March 31, 2020  
Project ID: 20-400  
Project Name: HOVMSD FOG Control Program

# INVOICE

## March 2020

Combined Locks	(See Attached Summary)	\$ 39.00
Kimberly		\$ 94.00
Kaukauna		\$ 183.00
Little Chute		\$ 65.00
HOVMSD		\$ 0.00
<b>Expenses:</b>		
	<b>Amount Due</b>	<b>\$ 381.00</b>

# Stoeger & Associates, LLC

## March 2020

### Summary of Charges for HOVMSD FOG Control Program

Combined Locks:		
Site Inspection, User Contact	13.25 hrs. @ \$52/hr.	\$ 1300
Correspondence, Database Maintenance and Report Writing	5 hrs. @ \$52/hr.	2600
Mileage	0 miles @ \$.50/mile	<u>000</u>
		\$ 39.00
Kimberly:		
Site Inspection, User Contact	10 hrs. @ \$52/hr.	\$ 5200
Correspondence, Database Maintenance and Report Writing	0.75 hrs. @ \$52/hr.	3900
Mileage	6 miles @ \$.50/mile	<u>300</u>
		\$ 94.00
Kaukauna:		
Site Inspection, User Contact	7.5 hrs. @ \$52/hr.	\$ 9100
Correspondence, Database Maintenance and Report Writing	1.50 hrs. @ \$52/hr.	7800
Mileage	28 Miles @ \$0.50/mile	<u>1400</u>
		\$ 183.00
Little Chute:		
Site Inspection, User Contact	0 hrs @ \$52/hr.	\$ 000
Correspondence, Database Maintenance and Report Writing	1.25 hrs. @ \$52/hr.	6500
Mileage	0 miles @ \$0.50/mile	<u>000</u>
		\$ 65.00
HOVMSD:		
Correspondence, Meeting	0 Hrs. @ \$52/hr.	\$ 000
Mileage	0 miles @ \$0.50/mile	<u>000</u>
		\$ 0.00

# Stoeger & Associates, LLC

## HOVMSD FOG Control Program Update

March 2020

**With the business shutdowns occurring due to the Covid-19 outbreak, enforcement of the FOG Control Program will need to be modified. During April, 2020, we will take an inventory as to the status of each discharger and develop a model that prorates the FOG discharge potential from each business. Businesses that closed will have the time they were closed added to their existing cleaning date. Businesses that were open limited hours or provided reduced service levels will have time added to their current cleaning due dates, utilizing a formula, yet to be determined. Businesses that ran as close to normal as possible will be required to maintain their current cleaning schedule.**

**A limited number of reminder letters will be sent out and no site visits will be conducted until the restrictions on gatherings are lifted and businesses are allowed to reopen.**

### **Overview by Community**

**Darboy Sanitary District:** Holy Spirit School had a contractor periodically checking their trap to determine if it was in need of cleaning. During an unrelated inspection of the facility, we discovered that the contractor had not checked the trap in some time and we requested that the trap be cleaned. They will do so in April.

A total of 1 reminder letter is required and no site visits will be conducted.

**Village of Combined Locks:** There were no significant issues, related to the FOG Control Program, in March.

No reminder letters are required and no site visits will be conducted.

**Village of Kimberly:** The marque at Liberty Hall is advertising for 2021 weddings. This is in conflict with reports that the site was to be converted to a Steins. We will monitor the site to determine if the plans have changed and they are continuing as a banquet hall.

No reminder letters are required and no site visits will need to be conducted.

**Village of Little Chute:** There were no significant issues, related to the FOG Control Program, in March.

No reminder letters are required and no site visits will be conducted.

**City of Kaukauna:** We visited the Ashton's store, which has taken over the space of the former Subway. The site sells prepackaged goods, with minimal food prep and cleanup operations and would not be required to maintain a grease trap. Because the facility has a grease trap from the former Subway operation, we asked the owner to clean it once to remove any residual grease from the former restaurant operations. After the cleaning, we told the owner that they would not be required to maintain the grease trap going forward, unless they expanded their business operation to include food service.

No reminder letters are required and no site visits will be conducted.

**Village of Little Chute  
Grease Trap Inspections Summary Report  
March 31, 2020**

**Summary of Site Visits & Correspondence**

**Reminder letters for most businesses will not be sent or site visits conducted until the Covid-19 restrictions are lifted. Businesses that are deemed Essential and did not close or reduce their hours of service, may be issued reminder letters, but will not be visited.**

**Reminder Letters to Send:**

No reminder letters are required.

**Site Visits (Upon lifting of restrictions)**

Subway

**Village of Kimberly  
Grease Trap Inspections Summary Report  
March 31, 2020**

**Summary of Site Visits and Correspondence:**

**Reminder letters will not be sent to or site visits conducted on businesses that have reduced services or closed due to the Covid-19 restrictions. Reminder letters may be sent to businesses that were deemed Essential and have maintained their normal business schedule.**

**Liberty Hall:** The sign board in front of Liberty Hall indicated that the facility was accepting reservations for 2021 weddings. This would be contrary to conversion of the site to a Steins Garden and Gifts. We will monitor the site and proceed accordingly.

**Reminder Letter to Send:**

JR Gerritts School

**Site Visits**

No site visits are required.

**Sub-Basins Identified for Further Inspection**

Downstream of Tanner's Bar and Grill  
Downstream of mini-mall containing Dominos and Chocolate and Coffee  
Downstream of McDonalds, Liberty Hall and Hilton Garden Inn.  
Downstream of Kwik Trip and mini-mall with Floors by Roberts.  
Kimberly Ave near Chefo's and Mom and Pop's Bakery  
Shopko Mall and Yen's Buffet  
Downstream of Marty's Place and Hitters  
Downstream of Kimberly Assisted Living

**Village of Combined Locks  
Grease Trap Inspections Summary Report  
March 31, 2020**

**Summary of Site Visits and Correspondence**

There will be no site visits conducted until the Covid-19 restrictions are lifted. Reminder letters will not be sent until the businesses re-open or establish regular operating hours again.

**Reminder Letters**

No reminders are required.

**Site Visits (Upon Business or School Reopening)**

Jansen School  
Kamp's Bar.

**Periodic Grease Trap & Lateral Inspections:**

As part of the Village's continues maintenance and inspection of the sanitary sewer system, we recommend that the downstream manhole from the following businesses be periodically inspected.

The Lox Club  
Rico's Family Restaurant  
Kamp's Bar  
Mill Town Still and Grill

**City of Kaukauna**  
**Grease Trap Inspections Summary Report**  
**March 31, 2020**

**Summary of Site Visits & Correspondence:**

**No reminder letters will be sent or site visits conducted upon businesses that reduced their services or closed, until the Covid 19 restrictions are lifted. Businesses that were deemed Essential and continued to operate may be sent a reminder letter, if necessary.**

**Ashtons:** On March 3, 2020, we met with the owners of Ashtons to determine if their use of the former Subway building still required maintenance of the grease trap. The store serves packaged food items and does not have any significant food prep or cleaning functions. We asked the owner to clean the grease trap to remove any residual grease from the former operation and then they would no longer be required to clean the trap on a set schedule.

**Reminder Letters to Send:**

No Reminder letters are required.

**Site Visits :( After Restrictions are lifted)**

Pizza Hut



**Darboy Joint Sanitary District #1  
Cross Connection Control Program  
Summary Report  
March 31, 2020**

**Summary of Site Visits & Correspondence**

**Reminder letters will be sent, but no site visits will be conducted until the restrictions related to the Covid-19 outbreak are lifted.**

**Ban Vinai:** On March 13, 2020, we met a representative from Van's Fire at Ban Vinai and received the testing documents for their fire system.

**Uno's:** On March 12, 2020, we met with Patrick Dunn about their testing submittals. He called Ahearn as we waited and the documents were sent over the next morning.

**Reminder Letter to Send:**

Matthews of Appleton  
Festival Foods  
Marcus Theaters  
Pick N Save

**Site Visits**

Best Wash  
Kohls