

MINUTES

HEART OF THE VALLEY METROPOLITAN SEWERAGE DISTRICT REGULAR MEETING HELD ON **MARCH 10, 2020** AT THE HEART OF THE VALLEY MEETING ROOM.

Members Present: David Casper - President
Bruce Siebers - Vice President
Patrick Hennessey - Secretary
John Sundelius - Commissioner

Absent: Kevin Coffey - excused

Also Present: Brian Helminger - District Director HOVMSD
Kevin Skogman - Director of Operations & Maintenance HOVMSD
Chad Giackino - Regulatory Compliance Manager HOVMSD
Karen Brake - Accounts Payable/Asset Coordinator HOVMSD

1. 5:00 p.m. Call to Order – Roll Call

President Casper called the meeting to order at 5:00 PM.

2. Public Appearances

No appearances were made.

3. Approval of the Minutes of the February 11, 2020 Regular Meeting

The minutes of the February 11, 2020 Regular Meeting were presented to the Commission. A motion was made by Commissioner Sundelius and seconded by Commissioner Siebers to approve the minutes as written. Motion carried unanimously. The minutes were reviewed and pre-approved by Secretary Hennessey.

4. Correspondence to/from/for Commission

Copied for the Commission were the e-mail messages sent between the Commissioners and District Director Helminger, along with an email from Eric Fowle regarding a change in leadership at East Central Regional Planning Commission.

5. Discussion Items

A. Laser Flow Meters: February 2020 Results

Copied for the Commission was an email response from Teledyne Isco routed through Mulcahy Shaw regarding an anomaly at Meter Station #4 from 2/17-2/23

prompted by a storm event. The Commission also received plant and meter station data from February 2020 for both the laser and ultrasonic flow meters.

B. FOG Program Update & Community Televising

John Stoeger of Stoeger & Associates provided a written Fats, Oil, and Grease update by community, including a grease trap inspection report. The Commission also received an itemized copy of the February 2020 invoice. The Commission also discussed incidents where a buildup of FOG is found where televising is necessary to pin point the FOG origin. These incidents would require work in member community sewerage systems by a contractor being paid by Heart of the Valley. The Commission determined that potential exists for liability to the District and that the process should be documented and included in the FOG program documents.

C. Annual Community Meeting – Date & Agenda Topics

The Commission reviewed a list of topics for the annual community meeting which was tentatively set for Thursday, April 16th at the Kimberly Municipal Complex. It was decided that because of the numerous topics to discuss and update the communities on, a second meeting should also be scheduled.

PLANT REPORTS:

1. 2020 Flows & Revenues Report / Plant Operation Summary

The Commission received a copy of the hydraulic & organic loadings data, along with flow & strength projections, which shows the year to date surplus/deficit revenue for the month of February 2020. Revenue received from the WPS-Fox Energy Center for effluent purchased in February = \$13,368.47; Revenue received to date for 2020 = \$27,123.84. WPS-Fox Energy purchased 62% of the effluent produced in February.

The average effluent concentrations for **February 2020** were as follows:

	<u>Monthly Average</u>	<u>Permit Limit</u>
BOD	5.89 mg/L	25 mg/L
Suspended Solids	6.95 mg/L	30 mg/L
Suspended Solids	105.78 lbs.	801 lbs.
Phosphorus	.18 mg/L	1 mg/L
Ammonia-N	.26 mg/L	10 mg/L
Chlorides	624.17 mg/L	

All permit values were met for February 2020

Kevin Skogman, Director of Operations & Maintenance, provided a written O & M Report and updated the Commission on plant operations for February. Kevin informed the Commission that the interview process has begun for the Process Control Technician. Quotes are coming in for replacement of the

blower that caught fire in January. A post ATAD blower failed and will be overhauled at a cost of \$4,280.00.

6. Funds

A. March 2020 Accounts Payable; Action for Approval

After a review and discussion of the bills payable, a motion was made by Commissioner Casper and seconded by Commissioner Hennessey to approve payment of the bills in the amount of \$232,723.73. A roll call vote was taken: Commissioner Casper, yes; Commissioner Sundelius, yes; Commissioner Siebers, yes; and Commissioner Hennessey, yes. Motion carried unanimously.

B. Budget Comparison Report

The Commission received a copy of the Budget Comparison Report, along with an explanation of exceedances.

7. General Old or New Business

- District Director Helminger reviewed a progress update from Scott Schramm of Strategic Municipal Services dated 3/10/2020
- The 2019 HOVMSD audit is scheduled to begin on April 6th.
- The HOVMSD FOG Program technical abstract was accepted by the WWOA to be presented at the annual conference in October at the Kalahari Resort in Wisconsin Dells.
- Axley Bynelson is finalizing case law search for historical maximum/verdicts regarding limits of liability for pollution coverage.
- District Director Helminger updated the Commission on a meeting held with the DNR on 2/19/2020 to discuss existing Water Quality Trading and the credits needed versus total pounds discharged calculations in the NPDES.

8. Adjournment

With no further business before the Commission, a motion was made by Commissioner Siebers and seconded by Commissioner Sundelius to adjourn the meeting. Motion carried unanimously. (Time: 6:37 PM)

SIGNED & APPROVED BY: _____
Patrick E. Hennessey, Secretary