

MINUTES

HEART OF THE VALLEY METROPOLITAN SEWERAGE DISTRICT REGULAR MEETING HELD ON JULY 9, 2019 AT THE HEART OF THE VALLEY MEETING ROOM.

Members Present: David Casper - President
Bruce Siebers - Vice President
Patrick Hennessey - Secretary
John Sundelius - Commissioner

Absent: Kevin Coffey - excused

Also Present: Brian Helminger - District Director HOVMSD
Dawn Bartel - Office Manager HOVMSD
Kevin Skogman - Director of Operations & Maintenance HOVMSD
Karen Brake – Accounts Payable/Asset Coordinator HOVMSD
Kent Taylor – Village of Little Chute

1. 5:00 p.m. Call to Order – Roll Call

President Casper called the meeting to order at 5:00 PM.

2. Public Appearances

No appearances were made.

3. Approval of the Minutes of the June 11, 2019 Regular Meeting

The minutes of the June 11, 2019 Regular Meeting were presented to the Commission. A motion was made by Commissioner Siebers and seconded by Commissioner Hennessey to approve the minutes as written. Motion carried unanimously. The minutes were reviewed and pre-approved by Secretary Hennessey.

4. Correspondence to/from/for Commission

Copied for the Commission were the e-mail messages sent between the Commissioners and District Director Helminger. The Commission asked that the August meeting include an agenda item for discussions on BOD loadings, operational needs, and future plant capacity.

5. Discussion Items

A. FOG Program Update

John Stoeger of Stoeger & Associates provided a written Fats, Oil, and Grease update by community, including a grease trap inspection report. The Commission also received an itemized copy of the June 2019 invoice.

B. Asset Management Progress Update

The Commission received a copy of the 2017/2018 asset management report including a statement of fixed assets, a breakdown of plant costs, and asset activity for additions and retirements. An average of 96 work orders per week were completed by plant personnel in 2018.

C. PFAS – Emerging Concern

District Director Helminger provided several articles and a narrative of information regarding PFAS. PFAS is on the radar screen for regulators and actions are anticipated in setting standards for the water and wastewater industry in Wisconsin. HOVMSD is not currently required to test for PFAS in effluent, influent, or biosolids. More information will be available in the future.

PLANT REPORTS:

1. 2019 Flows & Revenues Report / Plant Operation Summary

The Commission received a copy of the hydraulic & organic loadings data, along with flow & strength charts, which shows the year to date surplus/deficit revenue for the month of June 2019. Revenue received from the WPS-Fox Energy Center for effluent purchased in June = \$13,080.59; revenue received to date for 2019 = \$68,859.59. WPS-Fox Energy purchased 43% of the effluent produced in June.

The average effluent concentrations for **June 2019** were as follows:

	<u>Monthly Average</u>	<u>Permit Limit</u>
BOD5	10.94 mg/L	30 mg/L
Suspended Solids	7.52 mg/L	30 mg/L
Suspended Solids	235.43 lbs.	801 lbs.
Phosphorus	.21 mg/L	1 mg/L
Ammonia-N	2.11 mg/L	4.4 mg/L
Chlorides	568.46 mg/L	

All permit values were met for June 2019.

Kevin Skogman, Director of Operations & Maintenance, provided a written O & M Report and updated the Commission on the installation of the day tank mixer, computer security awareness training, the purchase and installation of a VFD for post ATAD blower #3, replacement of a control logic power supply, and the purchase of a Biostyr blower. The Commission also received a copy of the positive response from the DNR for the 2018 CMAR submission.

6. Funds

A. July 2019 Accounts Payable; Action for Approval

After a review and discussion of the bills payable, a motion was made by Commissioner Casper and seconded by Commissioner Sundelius to approve payment of the bills in the amount of \$236,336.43. A roll call vote was taken: Commissioner Casper, yes; Commissioner Sundelius, yes; Commissioner Siebers, yes; and Commissioner Hennessey, yes. Motion carried unanimously.

B. Budget Comparison Report

The Commission received a Budget Comparison Report for July 2019, along with an explanation of exceedances.

7. General Old or New Business

Compensation Plan: District Director Helminger noted that all job descriptions have been reviewed and updated. Patrick Glynn of Carlson Dettmann will be attending the August Commission Meeting.

Interceptor Action Plan: Staff continues to deploy and retrieve Odologs and perform testing. Most recent results are showing lower DO, increased temperature, and increased H2S presence. SMS is prepping for biofilm deployment of the sample tabs and field work, along with a progress meeting with HOV staff next week.

8. Adjournment

With no further business before the Commission, a motion was made by Commissioner Sundelius and seconded by Commissioner Siebers to adjourn the meeting. Motion carried unanimously. (Time: 6:05 PM)

SIGNED & APPROVED BY: _____
Patrick E. Hennessey, Secretary