

MINUTES

HEART OF THE VALLEY METROPOLITAN SEWERAGE DISTRICT REGULAR MEETING HELD ON MAY 14, 2019 AT THE HEART OF THE VALLEY MEETING ROOM.

Members Present: David Casper - President
Bruce Siebers - Vice President
Patrick Hennessey - Secretary
John Sundelius - Commissioner
Kevin Coffey - Commissioner

Absent: None

Also Present: Brian Helminger - District Director HOVMSD
Dawn Bartel - Office Manager HOVMSD
Kevin Skogman - Director of Operations & Maintenance HOVMSD
Chad Giackino - Regulatory Compliance Manager HOVMSD

1. 5:00 p.m. Call to Order – Roll Call

President Casper called the meeting to order at 5:00 PM.

2. Public Appearances

No appearances were made.

3. Approval of the Minutes of the April 9, 2019 Regular Meeting and the April 24, 2019 Special Meeting

The minutes of the April 9, 2019 Regular Meeting and the April 24, 2019 Special Meeting were presented to the Commission. A motion was made by Commissioner Siebers and seconded by Commissioner Coffey to approve the minutes as written. Motion carried unanimously. The minutes were reviewed and pre-approved by Secretary Hennessey.

4. Correspondence to/from/for Commission

Copied for the Commission were the e-mail messages sent between the Commissioners and District Director Helminger along with a copy of Donohue's power point presentation which was presented at the community meeting on 4/24/2019.

5. Discussion Items

A. FOG Program Update

John Stoeger of Stoeger & Associates provided a written Fats, Oil, and Grease update by community, including a grease trap inspection report. The Commission also received an itemized copy of the April 2019 invoice.

B. Carlson Dettmann Compensation Plan – Motion to Approve Contract

After a discussion, a motion was made by Commissioner Casper and seconded by Commissioner Siebers to approve the professional services agreement with Carlson Dettmann at a base cost of \$10,000. Any additional services would be at a rate of \$225/hour. A roll call vote was taken: Commissioner Casper, yes; Commissioner Sundelius, yes; Commissioner Coffey, yes; Commissioner Siebers, yes; and Commissioner Hennessey, yes. Motion carried unanimously. Patrick Glynn of Carlson Dettmann will be attending the July 9, 2019 Commission Meeting.

C. Donohue I/I Contract – Discussion & Possible Approval of Amendment #13; Engineering Services Agreement for 2019 & 2020 flow data evaluation

A motion was made by Commissioner Coffey to approve Amendment No. 13 to the Engineering Services Agreement with Donohue for 2019 & 2020 Flow Data Evaluation. The motion was seconded by Commissioner Hennessey. A roll call vote was taken: Commissioner Casper, yes; Commissioner Sundelius, yes; Commissioner Coffey, yes; Commissioner Siebers, yes; and Commissioner Hennessey, yes. Motion carried unanimously. The Commission directed staff to review community I/I activity reports to determine if they're compliant with the DNR sustainability agreement.

PLANT REPORTS:

1. 2019 Flows & Revenues Report / Plant Operation Summary

The Commission received a copy of the hydraulic & organic loadings data, along with flow & strength charts, which shows the year to date surplus/deficit revenue for the month of April 2019. Revenue received from the WPS-Fox Energy Center for effluent purchased in April = \$13,823.25; revenue received to date for 2019 = \$46,415.43. WPS-Fox Energy purchased 37% of the effluent produced in April.

The average effluent concentrations for **April 2019** were as follows:

	<u>Monthly Average</u>	<u>Permit Limit</u>
BOD5	11.87 mg/L	25 mg/L
Suspended Solids	11.23 mg/L	30 mg/L
Suspended Solids	555.09 lbs.	801 lbs.
Phosphorus	.38 mg/L	1 mg/L
Ammonia-N	1.12 mg/L	11 mg/L

Chlorides

503.85 mg/L

All permit values were met for April 2019.

Kevin Skogman, Director of Operations & Maintenance, provided a written O & M Report and updated the Commission on the wet weather event on April 23, 2019 and the SCADA dialer problems, day tank mixer, laser flow meters, ATAD jet mix pumps, and turbine pump rebuild. The SCADA dialer is now working properly and will be checked on a monthly basis.

6. Funds

A. May 2019 Accounts Payable; Action for Approval

After a review and discussion of the bills payable, a motion was made by Commissioner Siebers and seconded by Hennessey to approve payment of the bills in the amount of \$306,788.90. A roll call vote was taken: Commissioner Casper, yes; Commissioner Sundelius, yes; Commissioner Coffey, yes; Commissioner Siebers, yes; and Commissioner Hennessey, yes. Motion carried unanimously.

B. Budget Comparison Report

The Commission received a Budget Comparison Report for May 2019, along with an explanation of exceedances.

7. General Old or New Business

There was nothing to report under General Old or New Business.

8. Adjournment

With no further business before the Commission, a motion was made by Commissioner Sundelius and seconded by Commissioner Coffey to adjourn the meeting. Motion carried unanimously. (Time: 5:59 PM)

SIGNED & APPROVED BY: _____
Patrick E. Hennessey, Secretary