

MINUTES

HEART OF THE VALLEY METROPOLITAN SEWERAGE DISTRICT REGULAR MEETING HELD ON FEBRUARY 14, 2017 AT THE HEART OF THE VALLEY MEETING ROOM.

Members Present: Dave Casper, Bruce Siebers, Kevin Coffey, John Sundelius, and Pat Hennessey

Absent: None

Also Present: Brian Helminger, District Director HOVMSD; Kevin Skogman, Director of Operations & Maintenance HOVMSD; Dawn Bartel, Office Manager HOVMSD; Chad Giackino, Regulatory Compliance Manager HOVMSD; and John Stoeger of Stoeger & Associates

1. 6:00 p.m. Call to Order – Roll Call

Commission President Casper called the meeting to order at 6:00 PM.

2. Public Appearances

There were no public appearances.

3. Approval of the Minutes of the January 10, 2017 Regular Meeting

The minutes of the January 10, 2017 Regular Meeting were presented to the Commission. A motion was made by Commissioner Coffey and seconded by Commissioner Siebers to approve the minutes as written. Motion carried. The minutes were reviewed and pre-approved by Commission Secretary Coffey.

4. Correspondence to/from/for Commission

Copied for the Commission were the e-mail messages sent between the Commissioners and District Director Helminger. The Commission also received a copy of an article from the Madison Star-Times regarding the EPA's approved state plan to postpone phosphorus pollution standards.

5. Discussion Items

A. FOG Program Update/Enforcement – John Stoeger

John Stoeger of Stoeger & Associates provided a written FOG update by community. The Commission also received an itemized copy of the January 2017 invoice. A violation forfeiture of \$50 per day for non-compliance was discussed. The Commission directed staff to proceed with the publication of a change to the Sewer Use Ordinance to include this penalty under Section 15.04(4)(k), which will require a public hearing.

B. Cash & Investment Balances for 2016

The Commission received a detailed breakdown of the cash and investment activity as of 12/31/2016 and 12/31/2015. The results show an increase of nearly \$700,000 in 2016. The breakdown showed balances in all accounts including general funds, checking, money markets, CD's, and Local Government Investment Pool. The Commission noted that they wish to continue to keep HOV funds in local financial institutions.

C. Sludge Hauling – United Liquid Waste

The Commission was copied on a letter from United Liquid Waste acknowledging the District's displeasure with their performance last fall and noted they are committed to continuing with the terms of the contract to the District's satisfaction for 2017.

D. Annual Commission Agenda Review

The Commission reviewed a draft of the annual agenda provided by District Director Helminger. The document included recurrent items by month which require Commission review/approval on an annual basis.

PLANT REPORTS:

1. 2017 Flows & Revenues Report / Plant Operation Summary

The Commission received a copy of the Flow & Strength charts, which shows the year to date surplus/deficit revenue for the month of January. Revenue received from WPS/Fox Energy Center for final effluent purchased in January = \$10,228.87. Total revenue received to date from Fox Energy for 2017 = \$10,228.87.

The average final effluent concentrations for **January 2017** were as follows:

cBOD	4.88 mg/l
Suspended Solids	10.45 mg/l
Phosphorus	.28 mg/l
Ammonia-N	.27 mg/l
Chlorides	580.67 mg/l

**** All permit values were met for January 2017 ****

Kevin Skogman, Director of Operations & Maintenance, reviewed his written O & M Report. Skogman discussed the Kruger/Veolia beta project, and the cost estimates for the repair of turbine pump #3, replacement of process return pump drives, and Fontaine slide gate repairs.

6. Funds

A. February 2017 Accounts Payable; Action for Approval

After a review and discussion of the bills payable, a motion was made by Commissioner Siebers and seconded by Commissioner Hennessey to approve payment of the bills in the amount of \$291,766.93. A roll call vote was taken: Commissioner Casper, yes; Commissioner Sundelius, yes; Commissioner Coffey, yes; Commissioner Siebers, yes; and Commissioner Hennessey, yes. Motion carried unanimously.

7. General Old or New Business

There was nothing to report under General Old & New Business.

8. District Director's Report

- *Fox Energy Center Natural Gas Lateral*: The Commission directed District Director Helminger to send a letter of support on behalf of the HOV as a landowner of property along one of the proposed routes.
- *NPDES Permit Update*: The Permit is public noticed with EPA now reviewing. If any changes are made there is a further 30-day public notice. April 1st is still the target date but May 1st may be more likely.
- *Hickory Meadows Leachate*: HOV will be investigating the possibility of accepting leachate from Hickory Meadows in Hilbert. Ammonia and chlorides are the main concern. Testing will need to take place prior to acceptance.

9. Adjournment

With no further business before the Commission, a motion was made by Commissioner Sundelius and seconded by Commissioner Coffey to adjourn the meeting. Motion carried unanimously. (Time: 7:21 PM)

SIGNED _____

Kevin P. Coffey, Secretary

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