

MINUTES

HEART OF THE VALLEY METROPOLITAN SEWERAGE DISTRICT REGULAR MEETING HELD ON **SEPTEMBER 13, 2016** AT THE HEART OF THE VALLEY MEETING ROOM.

Members Present: Dave Casper, Bruce Siebers, Kevin Coffey, John Sundelius, and Pat Hennessey

Absent: None

Also Present: Glen Geurts, District Director HOVMSD; John Johnson, Regulatory Compliance Manager HOVMSD; Kevin Skogman, Director of Operations & Maintenance HOVMSD; Dawn Bartel, Office Manager HOVMSD; Chad Giackino, Chemist HOVMSD; Jeff Elrick, Jessica Schultz, and Jeremy Freund.

1. 6:00 p.m. Call to Order – Roll Call

President Casper called the meeting to order at 6:00 PM.

2. Public Appearances

There were no public appearances for any items not listed on the agenda.

3. Approval of the Minutes of the August 9, 2016 Regular Meeting

The minutes of the August 9, 2016 Regular Meeting were presented to the Commission. A motion was made by Commissioner Coffey seconded by Commissioner Siebers to approve the minutes. Motion carried. The minutes were reviewed and pre-approved by Commission Secretary Coffey.

4. Correspondence to/from/for Commission

Copied for the Commission were the e-mail messages sent between the Commissioners and District Director Geurts.

5. Discussion Items

A. TMDL Water Quality Trading Discussion – Jessica Schultz & Jeremy Freund

Jessica Schultz from the Fox Wolf Watershed Alliance and Jeremy Freund from the Outagamie County Land Conservation spoke in depth on the issue of TMDL water

quality trading, permit compliance, and the use of HOV land to install a treatment wetland/sediment basin. The project will reduce the amount of sediment and phosphorus entering the Lower Fox River by constructing needed conservation practices on the farmland. Ms. Schultz reviewed four funding options for Commission consideration. Commissioner Casper stated that it's the responsibility of the Commission to protect the interests of the rate payers. After a lengthy discussion, a motion was made by Commissioner Sundelius and seconded by Commissioner Coffey to partner with FWWA and the Outagamie County Land Conservation, outlined as option A, with an expenditure up to \$40,000 once the Wisconsin DNR signs off on the project. HOV will claim 100% of the TSS credits generated and any future Phosphorus credits generated. A roll call vote was taken: Commissioner Casper, yes; Commissioner Sundelius, yes; Commissioner Coffey, yes; Commissioner Siebers, yes; and Commissioner Hennessey, yes. Motion carried unanimously.

B. Discussion of WPDES Permit Renewal Document

District Director Geurts provided a detailed written report addressing the proposed 2017 WPDES permit renewal changes which are of significant concern to the District. The Public Hearing is Monday, September 19th.

C. Kaukauna Annexation Ordinances No. 1730 & 1732

Following a 30-day contestment period, Kaukauna's Annexation Ordinance No. 1730 will by default be accepted into the Metropolitan Sewerage District because it lies within the 2030 sewer service boundary. This annexation consists of approximately 2.19 acres from the Town of Kaukauna. The current population is zero (0). A property description and map was attached; zoning is for single family residential.

Following a 30-day contestment period, Kaukauna's Annexation Ordinance No. 1732 will by default be accepted into the Metropolitan Sewerage District because it lies within the 2030 sewer service boundary. This annexation consists of approximately 8.42 acres from the Town of Buchanan. The current population is zero (0). A property description and map was attached; zoning is for single family residential.

D. Health Insurance Considerations for 2017

The Commission consented to remaining on the State insurance plan through the Employee Trust Funds (PO2) for 2017.

E. FOG Program Update

John Stoeger of Stoeger & Associates provided a written FOG update by community. The Commission also received an itemized copy of the August 2016 invoice.

PLANT REPORTS:

1. 2016 Flows & Revenues Report / Plant Operation Summary

The Commission received a copy of the Flow & Strength charts, which shows the year to date surplus/deficit revenue for the month of August. Revenue received from WPS/Fox Energy Center for final effluent purchased in August = \$15,954.48. Total revenue received from Fox Energy for 2016 = \$93,142.02.

The average final effluent concentrations for **August 2016** were as follows:

cBOD	4.60 mg/l
Suspended Solids	23.37 mg/l
Phosphorus	.55 mg/l
Ammonia-N	.57 mg/l
Chlorides	762.31 mg/l

**** All permit values were met for August 2016 ****

The Commission recognized John Johnson for his 38 years of service to the District. His last day will be September 28th.

6. Funds

A. September 2016 Accounts Payable; Action for Approval

After a review and discussion of the bills payable, a motion was made by Commissioner Casper and seconded by Commissioner Hennessey to approve payment of the bills in the amount of \$231,520.40. A roll call vote was taken: Commissioner Casper, yes; Commissioner Sundelius, yes; Commissioner Coffey, yes; Commissioner Siebers, yes; and Commissioner Hennessey, yes. Motion carried unanimously.

B. Budget Comparison Report

The Commission received a Budget Comparison Report for September 2016, along with an explanation of exceedances.

7. General Old or New Business

- *Actiflo Gates* - Kevin Skogman described the problems with the Actiflo gate. District Director Geurts commended the crew for the work done during the power outage. There were no permit violations.
- *Waste Hauler Delinquent Bill* - Commission President Casper asked the status of the waste hauler who is making monthly payments. District Director Geurts noted that payments are up to date.

- *Interceptor Televising* - Geurts informed the Commission that the interceptor televising with Great Lakes TV & Seal is about 90% complete.
- *FGD Study* – nothing new to report.
- *Biostyr Defect* – Kevin Skogman noted that work is complete on the Biostyr building stairway and commended Boldt on a very good job.
- *Open Records Requests* – District Director Geurts informed the Commission that one of the legal firms has settled, one is requesting an affidavit, and the third hasn't responded. All three firms have requested records relating to the initial plant construction, primarily relating to asbestos.
- *U.W. Milwaukee Energy Assessment*: Geurts informed the Commission that the energy assessment team from U.W. Milwaukee will be taking a tour of the plant on September 16th and will be providing a document with energy saving recommendations.
- *GIS Mapping*: East Central Regional Planning Commission provided copies of the GIS mapping of HOV's interceptor manholes. Geurts noted that this document will become part of the CMOM.
- *Engineering Consultants*: District Director Geurts named three firms who would be interested in assisting HOV with permit issues; SEH, Donohue, and Mead & Hunt.

8. Closed Session pursuant to Wisconsin State Statute 19.85 (1)(c) regarding the selection process for the District Director position

A motion was made by Commissioner Siebers and seconded by Commissioner Hennessey to enter into a Closed Session. Motion carried.

A motion was made by Commissioner Siebers and seconded by Commissioner Coffey to return to Open Session. Motion carried.

9. Adjournment

With no further business before the Commission, a motion was made by Commissioner Sundelius and seconded by Commissioner Coffey to adjourn the meeting. Motion carried unanimously. (Time: 9:06 PM)

SIGNED _____
Kevin P. Coffey, Secretary