

Position: District Manager - Wastewater Utility

Heart of the Valley Metropolitan Sewerage District
801 Thilmany Rd.
Kaukauna, WI 54130
(920)766-5731
www.hvmsd.org

The Heart of the Valley Metropolitan Sewerage District is recruiting a District Manager for our Kaukauna, WI facility. The District Manager is the leader of the District's management team and reports to a five member utility commission. The sewerage district serves a municipal population of over 50,000 which is made up of five incorporated communities and one township.

The District Manager is responsible for leading and managing plant personnel, operations, processes and conveyance infrastructure. As the leader, the Director promotes the culture of the organization, champions the mission of the utility; and with the support of the commission, creates a long range vision for the organization's operations and community relationships. In addition, this individual provides technical leadership for the District and ensures compliance with state and federal regulations.

Essential duties include:

- Develop, maintain and deploy the operations plan for the District.
- Provide overall direction and supervision of District employees.
- Manage the fiscal affairs of the District.
- Administer the District's Human Resources programs.
- Develop and maintain an open and positive working relationship with the District's commissioners; develop appropriate policies and procedures; advise Commission members of issues critical to the utility.
- Primary interface with DNR regulators, community administrators, consulting firms, District contractors/vendors, attorneys, Regional Planning Commission, and community at large.
- Other duties as assigned or requested by the commission.

Required Qualifications:

- Bachelor degree in engineering or equivalent scientific discipline
- 10+ years of experience in Wastewater treatment
- Supervisory experience in the Wastewater industry
- Class 1 Wisconsin Wastewater Treatment Operators license (ability to obtain within one year)
- Excellent written and verbal communication skills
- Technical expertise, computer, and organizational skills
- Strong client/customer relationship skills
- Team leadership skills

Salary range: \$85,000 - \$105,000

Submit via email resume and cover letter by September 15, 2016 to dawn.bartel@hvmsd.org