

February 11, 2016

XYZ Corp  
123 Fourth Street  
Kaukauna, WI 54140

Re: Grease Trap Installation Requirement  
HOVMSD FOG Control Program

To Whom It May Concern:

In late 2014 and early 2015, an inspector for the Heart of the Valley Metropolitan Sewerage District (HOVMSD) visited your facility to discuss the Fats, Oil and Grease (FOG) Control Program that had recently been put in place to reduce the grease and oils discharged to the wastewater treatment plant.

At the time of our site visits, we indicated that your facility would not be required, at that time, to install a grease trap because your food preparation and/ or sanitation areas did not fall under definition of a food service facility, as defined by the Outagamie County Health Department.

Since that time, the HOVMSD has adopted the requirements for installation of a grease trap for food service establishments as detailed in the Wisconsin Department of Safety and Professional Services Statute, **SPS 382.34(5) (a)**.

***All plumbing installations for occupancies, other than dwelling units, where grease, fats, oils or similar waste products of cooking or food are introduced into the drain system shall be provided with grease and oil treatment in accordance with this subsection.***

With the requirements of SPS 382.34(5) (a) as the benchmark, your facility now falls under the HOVMSD FOG Control Program and will be required to install a grease trap within 120 days of receipt of this letter.

If requested, John Stoeger, our FOG Control Program Coordinator, will meet at your site to explain the requirements and expectations of the program. He may be reached at 920-428-9513. We have also included a copy of the FOG Control Program to better explain the history and expectation of the program.

Sincerely,

John Stoeger, FOG Control Program Coordinator  
Heart of the Valley Metropolitan Sewerage District

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## Fat-Free Sewers Bill Stuffer - Bilingual Spanish and English (Pack of 100)

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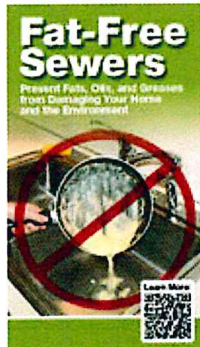
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