

MEMO:

TO: District Commissioners
FR: Director
RE: Meter Station 2 Access
DT: December 3, 2015

Gentlemen;

The Village of Little Chute has negotiated with contractor Lunda Construction, for Heart of the Valley – MSD personnel and contractors, to use the temporary bridge across the canal to access meter station number 2.

Lunda is requiring HOV to sign an “Indemnification and Release from Liability” form, and for district personnel and contractors entering Lunda’s construction site to adhere to the following conditions:

- 1) Hardhat is required
- 2) Safety vests are worn
- 3) Hard sole shoes are required
- 4) Safety glasses are worn
- 5) Allow access during construction operating hours
- 6) Have an emergency number to call if needed
- 7) Sign an access consent form provided by contractor (one time only and will be kept by contractor)

District personnel do have all of the required safety items presently available to them. The requirements appear to be reasonable, and should provide the necessary access to meter station 2 for the duration of the construction period.

Little Chute has requested that both the Village and HOV wait until the new bridge is completed before entering into an Inter-municipal Agreement relative to access to meter station 2.

Roy Van Gheem

From: Brian Ring <BRing@Lundaconstruction.com>
Sent: Wednesday, November 11, 2015 5:53 PM
To: Chris Murawski; Roy Van Gheem
Subject: RE: Requirements for Mill Street Bridge Access
Attachments: 20151111155141.pdf

See attached for the Indemnification Form that would require the signature of whomever was accessing the project.

Our Site Superintendent is Steve Gehl – (920) 428-1605. He will be your main contact during operation hours.

For an emergency contact, please list myself as the contact. My cell phone number is (920) 450-8284.

If the individual is unable to get a hold of Steve, for any reason (winter operations or after hours), they can contact me.

If you are unable to get a hold of either of us, please call our office and ask for Dan Oudenhoven (920) 788-5238. He will be able to designate an individual to assist you down on the project.

The items you have listed below are in line with what our Safety Director requested. In regards to item number 5 – please notify Steve in advance as much as possible. We are more than happy to accommodate access and can make arrangements on short notice, but it will be easier knowing as far out as possible. Item number 8 will need to be coordinated with Steve as he will hold the original copy in his office trailer.

Call with questions. Thank you.

Sincerely,

Brian Ring
Project Manager

LUNDA
CONSTRUCTION CO.

ph: (920) 788-5238
cell: (920) 450-8284
fax: (920) 788-0229
www.lundaconstruction.com

From: Chris Murawski [mailto:chris@littlechutewi.org]
Sent: Wednesday, November 11, 2015 7:43 AM
To: Roy Van Gheem; Brian Ring
Subject: Requirements for Mill Street Bridge Access

Brian and Roy,

During our weekly construction meeting at the Mill Street Bridge on 11-4-2015, a discussion was held to allow access to the site during construction operating hours with the following conditions:

- 1) Hardhat is required

Indemnification and Release from Liability

I hereby agree to indemnify and hold harmless Lunda Construction Company ("Lunda") and its successors and assigns from any and all liability for any death, injury to person and injury to property arising out of any activities in connection with site tours of and/or accessing Little Chute Canal Bridge (Lunda Project).

I am aware that the Project is not completed and is under construction and that there may be hazards at the site including, but not limited to, open manholes, fall hazards, tripping hazards, overhead hoisting conditions, general construction exposure conditions, etc. I shall ensure and be responsible for my safety during site tours.

I have read this Indemnification and Release, I understand it and I sign it voluntarily.

NAME (Please Print)

SIGNATURE/DATE

_____	_____
_____	_____
_____	_____
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_____	_____
_____	_____

Twin Cities Office

15601 Clayton Avenue
 Rosemount, MN 55068
 ph: 651-437-9666
 fax: 651-437-1035

Little Chute Office

2000 Taylor Street, P.O. Box 228
 Little Chute, WI 54140
 ph: 920-788-5238
 fax: 920-788-0229

Hilbert Office

W2332 Crosstown Road
 Hilbert, WI 54129
 ph: 920-853-3522
 fax: 920-853-7170

Milwaukee Office

W228 N2724 Duplainville Road
 Waukesha, WI 53186
 ph: 262-547-1781
 fax: 262-547-3080

Roy Van Gheem

From: Chris Murawski
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During our weekly construction meeting at the Mill Street Bridge on 11-4-2015, a discussion was held to allow access to the site during construction operating hours with the following conditions:

- 1) Hardhat is required
- 2) Safety vests are worn
- 3) Hard sole shoes are required
- 4) Safety glasses are worn
- 5) Allow access during construction operating hours
- 6) If site is closed for winter, call prior to entering
- 7) Have an emergency number to call if needed
- 8) Sign an access consent form provided by contractor (one time only and will be kept by contractor)

This is my understanding of the requirements discussed. Brian can you provide the emergency number and a number to call to access the site during the winter? Our discussion also included if an access gate in the construction fence could be installed with no resolution or alternate provided.

Thank you,

Christopher L. Murawski, P.E.
Village Engineer
Department of Public Works

Village of Little Chute
108 W. Main Street
Little Chute, WI 54140
(920) 423-3865

