

# MINUTES

## HEART OF THE VALLEY METROPOLITAN SEWERAGE DISTRICT REGULAR MEETING HELD ON **AUGUST 11, 2015** AT THE HEART OF THE VALLEY MEETING ROOM.

**Members Present:** Dave Casper, Steve Giebel, Bruce Siebers, Pat Hennessey, and Kevin Coffey

**Absent:** None

**Also Present:** Glen Geurts, District Director HOVMSD; John Johnson, Quality Assurance/Regulatory Compliance Manager HOVMSD; Kevin Skogman, Director of Operations & Maintenance HOVMSD; John Stoeger, Roy VanGheem, and Amy Vaclavik

### **1. 6:00 p.m. Call to Order – Roll Call**

President Casper called the meeting to order at 6:00 PM.

### **2. Public Appearances**

There were no public appearances for any items not listed on the agenda.

### **3. Approval of the Minutes of the July 14, 2015 Regular Meeting**

The minutes of the July 14, 2015 Regular Meeting were presented to the Commission. A motion was made by Commissioner Coffey seconded by Commissioner Hennessey to approve the minutes. Motion carried. The minutes were reviewed and pre-approved by Secretary Siebers.

### **4. Correspondence to/from/for Commission**

Copied for the Commission were the e-mail messages sent between the Commissioners and District Director Geurts.

## 5. Plant Reports

### A. FOG Program Report – John Stoeger

John Stoeger provided a written FOG Control Program Update, along with grease trap inspection summaries by community. Signage will be posted in the park buildings/concession stands areas. Roy VanGheem of the Village of Little Chute questioned the authority HOV has in regards to televising within the communities.

### B. Darboy Sanitary District Annexation Request

Amy Vaclavik of McMahon Associates presented a legal description, map, and petition for attachment for approximately 16.45 acres in the Town of Buchanan. A motion was made by Commissioner Casper and seconded by Commissioner Coffey to schedule a Public Hearing for the September 8, 2015 Commission Meeting. Motion carried.

### UPDATES:

#### 1. 2015 Flows & Revenues Report / Plant Operation Summary

The Commission received a copy of the Flow & Strength charts, which shows the year to date surplus/deficit revenue for the month of July. Revenue received from Fox Energy for final effluent purchased in July 2015 = \$13,736.90. Total revenue received from Fox Energy for 2015 = \$70,522.75.

The average final effluent concentrations for **July 2015** were as follows:

<b>cBOD</b>	<b>6.94 mg/l</b>
<b>Suspended Solids</b>	<b>19.67 mg/l</b>
<b>Phosphorus</b>	<b>.51 mg/l</b>
<b>Ammonia-N</b>	<b>.39 mg/l</b>
<b>Chlorides</b>	<b>685.00 mg/l</b>

**\*\* All permit values were met for July 2015 \*\***

## 6. Funds

### A. August 2015 Accounts Payable; Action for Approval

After a review and discussion of the bills payable, a motion was made by Commissioner Casper and seconded by Commissioner Giebel to approve

payment of the bills in the amount of \$170,179.63. A roll call vote was taken: Commissioner Casper, yes; Commissioner Giebel, yes; Commissioner Siebers, yes; Commissioner Coffey, yes; and Commissioner Hennessey, yes. Motion carried unanimously.

**B. Budget Comparison Report**

The Commission received a copy of the August 2015 Budget Comparison Report, along with an explanation of exceedances.

**7. General Old or New Business**

*Cash & Investments:* The Commission received a breakdown of cash and investments as of 8/6/2015. This report will be prepared quarterly.

*Commission Recommendation Letter:* The Commission received a copy of a letter dated 7/15/2015 from Mayor Gene Rosin of Kaukauna, recommending the appointment of John Sundelius as Commissioner.

District Director Glen Geurts noted that Tammy Kuehlmann of Donohue will be present at the September Commission meeting to discuss the 2014 flow data results from the antecedent moisture model. Commissioner Siebers asked staff to provide an annual agenda for commission approval.

**8. Adjournment**

With no further business before the Commission, a motion was made by Commissioner Giebel and seconded by Commissioner Siebers to adjourn the meeting. Motion carried unanimously. ( Time: 6:30 PM )

**SIGNED** \_\_\_\_\_  
**Bruce M. Siebers, Secretary#**

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