

MINUTES

HEART OF THE VALLEY METROPOLITAN SEWERAGE DISTRICT REGULAR MEETING HELD ON **JUNE 9, 2015** AT THE HEART OF THE VALLEY MEETING ROOM.

Members Present: Steve Giebel, Dave Casper, Bruce Siebers, Pat Hennessey, and Kevin Coffey

Absent: None

Also Present: Glen Geurts, District Director HOVMSD; Dawn Bartel, Office Manager HOVMSD; Kevin Skogman, Director of Operations & Maintenance HOVMSD; John Stoeger, Jeff Elrick, and Racquel Giese

1. 6:00 p.m. Call to Order – Roll Call

Commission President Casper called the meeting to order at 6:00 PM.

2. Public Appearances

There were no public appearances for any items not listed on the agenda.

3. Approval of the Minutes of the May 12, 2015 Regular Meeting

The minutes of the May 12, 2015 Regular Meeting were presented to the Commission. A motion was made by Commissioner Hennessey and seconded by Commissioner Coffey to approve the minutes. Motion carried. The minutes were reviewed and pre-approved by Secretary Siebers.

4. Correspondence to/from/for Commission

Copied for the Commission were the e-mail messages sent between the Commissioners and District Director Geurts.

5. Plant Reports

A. Donohue & Associates – Amendment No. 10

A motion was made by Commissioner Giebel to approve Amendment No. 10 with Donohue & Associates, not to exceed \$12,700. Commissioner Siebers seconded the motion. A roll call vote was taken: Commissioner Giebel, yes; Commissioner Casper, yes; Commissioner Siebers, yes; Commissioner Coffey,

yes; and Commissioner Hennessey, yes. Motion carried unanimously. The 2014 evaluation of modeling results showed deterioration in clear water removal for most of the member communities. Other parameters used by HOV to assess individual community clear water removal showed mixed results. This Amendment will address Donohue's change of focus of the yearly summary memorandum to be a more encompassing review of the program to date, based on all performance measures that are reviewed to determine the status and trend of the clear water component in the HOVMSD collection system.

B. FOG Program Report – John Stoeger

John Stoeger provided a FOG Control Program Update and a Grease Trap Inspection Summary Report by individual community. The Commission also received a quote from Great Lakes TV & Seal for televising areas of concern for fats, oil, and grease. Stoeger reviewed a procedural document for sanitary sewer televising and sampling. A motion was made by Commissioner Casper and seconded by Commissioner Coffey to approve the document with one noted wording change to Item #7. Motion carried. This document will be an addition to the HOVMSD FOG Program.

C. Meter Station #2 Access

The Commission received copies of correspondence sent between Attorney Charles Koehler of Herrling Clark and Attorney Timothy Fenner of Axley Brynson. Commissioner Giebel noted that he's uncomfortable with not having some sort of written Agreement in place. District Director stated that he would schedule another meeting with James Fenlon, Village of Little Chute.

D. WPDES Permit Renewal Update

The Commission was copied on an email from James Schmidt of the Wisconsin DNR regarding his evaluation and recommendations for effluent limits for the upcoming permit reissuance. District Manager Geurts noted that these new limits will present a challenge for the District under its current treatment processes. HOV will be hosting a meeting with Fox Energy, as well as the WI DNR, to discuss the proposed limits and the various options available for compliance. However, interim limits have been proposed for both TSS and cBOD which are the same as the current permit limits.

UPDATES:

1. 2015 Flows & Revenues Report / Plant Operation Summary

The Commission received a copy of the Flow & Strength charts, which shows the year to date surplus/deficit revenue for the month of May. Revenue received from Fox Energy for final effluent purchased in May 2015 = \$9,122.78. Total revenue received from Fox Energy for 2015 = \$47,086.09.

The average final effluent concentrations for **May 2015** were as follows:

cBOD	5.39 mg/l
Suspended Solids	9.37 mg/l
Phosphorus	.45 mg/l
Ammonia-N	.36 mg/l
Chlorides	558.57 mg/l

**** All permit values were met for May 2015 ****

6. Funds

A. June 2015 Accounts Payable; Action for Approval

After a review and discussion of the bills payable, a motion was made by Commissioner Coffey and seconded by Commissioner Siebers to approve payment of the bills in the amount of \$230,929.86. A roll call vote was taken: Commissioner Giebel, yes; Commissioner Casper, yes; Commissioner Siebers, yes; Commissioner Coffey, yes; and Commissioner Hennessey, yes. Motion carried unanimously.

B. Budget Comparison Report

The Commission received a copy of the May 2015 Budget Comparison Report, along with an explanation of exceedances.

7. General Old or New Business

WEFTEC Attendance/Reservations: Commissioner Casper indicated that he will be attending the WEF Conference in Chicago; the rest of the Commissioners declined.

TPS Fertilizer Samples: Thermo Process Systems gave HOV a skid of 50 lb. bags of fertilizer derived from Class A Biosolids, called BioViable. TPS asked HOV for input, and to distribute it to anyone interested in testing the product and giving written feedback.

8. Adjournment

With no further business before the Commission, a motion was made by Commissioner Hennessey and seconded by Commissioner Siebers to adjourn the meeting. Motion carried unanimously. (Time: 7:10 PM)

SIGNED _____
Bruce M. Siebers, Secretary#

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