

# MINUTES

## HEART OF THE VALLEY METROPOLITAN SEWERAGE DISTRICT REGULAR MEETING HELD ON MAY 12, 2015 AT THE HEART OF THE VALLEY MEETING ROOM.

**Members Present:** Steve Giebel, Dave Casper, Bruce Siebers, Pat Hennessey, and Kevin Coffey

**Absent:** None

**Also Present:** Glen Geurts, District Director HOVMSD; John Johnson, Quality Assurance & Regulatory Compliance Manager HOVMSD; Dawn Bartel, Office Manager HOVMSD; Kevin Skogman, Director of Operations & Maintenance HOVMSD; Roy VanGheem, Joseph Nicks, and John Stoeger

### **1. 6:00 p.m. Call to Order – Roll Call**

Commission President Casper called the meeting to order at 6:00 PM.

### **2. Public Appearances**

There were no public appearances for any items not listed on the agenda.

### **3. Approval of the Minutes of the April 14, 2015 Regular Meeting**

The minutes of the April 14, 2015 Regular Meeting were presented to the Commission. A motion was made by Commissioner Coffey and seconded by Commissioner Hennessey to approve the minutes. Motion carried. The minutes were reviewed and pre-approved by Secretary Siebers.

### **4. Correspondence to/from/for Commission**

Copied for the Commission were the e-mail messages sent between the Commissioners and District Director Geurts, and a letter from Tim Fenner of Axley Brynson, dated 5/12/2015, outlining his response to questions from Charles Koehler of Herrling Clark, regarding the Mill Street Bridge/Meter Station #2 issue.

## **5. Plant Reports**

### **A. TMDL's and Permit Renewal – Joseph Nicks of Godfrey & Kahn**

Joe Nicks & Art Harrington of Godfrey & Kahn met with District staff on 4/30/15 to discuss the proposed limit issues and legal options for the District. Joe was present at the Commission Meeting to provide background information on the TMDL and Permit issues. Joe informed the Commission that HOV's WPDES permit is up for renewal in September of this year, and indicated the importance of meeting with the DNR permit writer prior to issuance of the draft permit to determine if there are any issues that the District may want to challenge. Any challenge could delay issuance until a resolution is reached, or at least set the stage for a challenge when issued. Joe also talked about adaptive management, trading, statewide variances, and DNR litigation. The Department of Administrations statewide variance calculations are often understated, and there is no guarantee HOV would qualify for a variance. Mr. Nicks noted that the deadline for comments to the Dept. of Administration regarding the variance issues is June 11, 2015 and Godfrey & Kahn would be willing to provide any services the District may need.

### **B. FOG Program Report – John Stoeger**

Stoeger provided an outline of grease trap inspection summaries by Community. Stoeger and the Commission reviewed a draft letter addressing the users who do not fall under the initial criteria for installing a grease trap, but have been found to be FOG dischargers. After a discussion the Commission decided to do televising and grab sampling of those facilities prior to sending out the requirement letter. District Director Geurts was directed to contact two local firms and get estimates for this work.

### **C. Meter Station #2 – Access Agreement Status**

The Commission received a copy of a letter dated 5/8/2015 from Attorney Charles Koehler of Herrling Clark, representing the Village of Little Chute, asking for clarification on numerous items regarding the Mill Street Bridge/Meter Station #2 issue. Also copied for the Commission was a draft letter dated 5/12/2015 from Attorney Tim Fenner outlining his responses to Koehler's questions. The Commission reviewed Fenner's responses and made a few changes.

### **D. pH Limits – Adoption of Resolution #166**

A motion was made by Commissioner Casper and seconded by Commissioner Giebel to adopt Resolution #166; which will change all users' individual pretreatment permit pH limits to a minimum of 6.0 S.U. and a maximum of 10.5 S.U. to match the language in the Sewer Use Ordinances. The pH limit will be changed in each user's permit at the time of its next renewal. . A roll call vote was taken: Commissioner Giebel, yes; Commissioner Casper, yes;

Commissioner Siebers, yes; Commissioner Coffey, yes; and Commissioner Hennessey, yes. Motion carried unanimously.

**E. Sustainability Program – Approval of Memorandums 8.0 – 8.4**

During the development of the HOV Clearwater Sustainability Program, Memorandums 8.0, 8.1, 8.2, and 8.4 were presented to the Commission, but not formally approved by the Commission. 8.0 was an overview of the process. 8.1 provided CMOM content and requirements. 8.2 listed requirements in annual reporting by the Communities to the District. 8.4 provided for community self-regulation, performance, & problem reporting requirements, and enforcement issues. A motion was made by Commissioner Casper and seconded by Commissioner Coffey to adopt Memorandums 8.0, 8.1, 8.2, and 8.4. A roll call vote was taken: Commissioner Giebel, yes; Commissioner Casper, yes; Commissioner Siebers, yes; Commissioner Coffey, yes; and Commissioner Hennessey, yes. Motion carried unanimously.

**F. Approval of SNDR Rehab Project**

Kevin Skogman, Director of Operations & Maintenance, reviewed a quote from Thermal Process Systems, dated 5/6/2015, to upgrade the nozzles of the post ATAD tanks 1 & 2. The current fiberglass nozzles will be replaced with kynar nozzles. After a discussion, a motion was made by Commissioner Coffey to accept the quote from Thermal Process Systems in an amount not to exceed \$16,984.00. Commissioner Siebers seconded the motion. Motion carried.

**UPDATES:**

**1. 2015 Flows & Revenues Report / Plant Operation Summary**

The Commission received a copy of the Flow & Strength charts, which shows the year to date surplus/deficit revenue for the month of April. Revenue received from Fox Energy for final effluent purchased in April 2015 = \$12,309.79. Total revenue received from Fox Energy for 2015 = \$37,963.31.

The average final effluent concentrations for **April 2015** were as follows:

<b>cBOD</b>	<b>5.64 mg/l</b>
<b>Suspended Solids</b>	<b>9.20 mg/l</b>
<b>Phosphorus</b>	<b>.29 mg/l</b>
<b>Ammonia-N</b>	<b>.26 mg/l</b>
<b>Chlorides</b>	<b>520.00 mg/l</b>

**\*\* All permit values were met for April 2015 \*\***

John Johnson also noted that the updated website should be online tomorrow, and briefly explained the improvements and additions. There will be an abundance of information and data on the website for community use.

## **6. Funds**

### **A. May 2015 Accounts Payable; Action for Approval**

After a review and discussion of the bills payable, a motion was made by Commissioner Hennessey and seconded by Commissioner Siebers to approve payment of the bills in the amount of \$266,908.60. A roll call vote was taken: Commissioner Giebel, yes; Commissioner Casper, yes; Commissioner Siebers, yes; Commissioner Coffey, yes; and Commissioner Hennessey, yes. Motion carried unanimously.

### **B. Budget Comparison Report**

The Commission received a copy of the April 2015 Budget Comparison Report, along with an explanation of exceedances.

## **7. General Old or New Business**

*WEFTEC Attendance:* District Director Geurts noted that WEFTEC is 9/26-9/30/2015 in Chicago. The Commission was directed to let Geurts know if they plan on attending.

*Interceptor Rehab Update:* Geurts informed the Commission that the hydrogen sulfide monitoring is complete, the units are working well, and the discharge is zero. The rehab on the manholes in the canal by Great Lakes TV & Seal will begin when the weather is warm enough to proceed with the coating.

*FOG Program Seminar:* District Director Geurts informed the Commission of a FOG Seminar in Washington D.C. on June 8<sup>th</sup> & 9<sup>th</sup>. Neither Geurts nor John Stoeger are able to attend; Commissioner Casper noted that he would volunteer to go and will check into airfare and hotel costs.

## **8. Adjournment**

With no further business before the Commission, a motion was made by Commissioner Siebers and seconded by Commissioner Giebel to adjourn the meeting. Motion carried unanimously. ( Time: 8:03 PM )

**SIGNED** \_\_\_\_\_

**Bruce M. Siebers, Secretary#**