

MINUTES

HEART OF THE VALLEY METROPOLITAN SEWERAGE DISTRICT REGULAR MEETING HELD ON **JANUARY 13, 2015** AT THE HEART OF THE VALLEY MEETING ROOM.

Members Present: Steve Giebel, Dave Casper, Bruce Siebers, Pat Hennessey, and Kevin Coffey

Absent: None

Also Present: Glen Geurts, District Manager HOVMSD; John Johnson, Regulatory Compliance Manager HOVMSD; Kevin Skogman, HOVMSD, Roy VanGheem, Scott Schramm, Dawn Bybee, and John Stoeger

1. 6:00 p.m. Call to Order – Roll Call

Commission President Casper called the meeting to order at 6:00 PM.

2. Public Appearances

There were no public appearances for any items not listed on the agenda.

3. Approval of the Minutes of the December 9, 2014 Regular Meeting

The minutes of the December 9, 2014 Regular Meeting were presented to the Commission. A motion was made by Commissioner Coffey and seconded by Commissioner Giebel to approve the minutes. Motion carried. The minutes were reviewed and pre-approved by Secretary Siebers.

4. Correspondence to/from/for Commission

Copied for the Commission were the e-mail messages sent between the Commissioners and District Manager Surwillo.

5. Plant Reports

A. Strategic Municipal Services

After a discussion, a motion was made by Commissioner Siebers and seconded by Commissioner Hennessey to approve the Amendment No. 1 to the Agreement for Construction Related Services with Strategic Municipal Services, in the amount of \$22,500.00. A roll call vote was taken: Commissioner Giebel,

yes; Commissioner Casper, yes; Commissioner Siebers, yes; Commissioner Coffey, yes; and Commissioner Hennessey, yes. Motion carried unanimously.

B. FOG Program Report

John Stoeger of Stoeger and Associates provided a detailed report regarding the progress of the FOG Program by individual community. Dawn Bybee of Cake Anatomy in Kaukauna was present and questioned why the need for a grease trap in her business.

C. Village of Little Chute – Meter Station #2 Access Agreement

The Commission reviewed a letter from Attorney Tim Fenner dated 1/2/2015, along with a redlined draft of the Mill Street Bridge Access Agreement. After a discussion, District Manager Geurts was directed to contact Attorney Fenner and instruct him to draft the Agreement with more stringent language. There will be more to report at the February Commission Meeting.

UPDATES:

1. 2014 Flows & Revenues Report / Plant Operation Summary

The Commission received a copy of the Flow & Strength charts, which shows the year to date surplus/deficit revenue for the month of December. Revenue received from Fox Energy for final effluent purchased in December 2014 = \$5,917.91. Total revenue received from Fox Energy for 2014 = \$62,438.89.

The average final effluent concentrations for **December 2014** were as follows:

cBOD	7.70 mg/l
Suspended Solids	15.42 mg/l
Phosphorus	.38 mg/l
Ammonia-N	1.75 mg/l
Chlorides	496.67 mg/l

**** All permit values were met for December 2014 ****

6. Funds

A. January 2015 Accounts Payable; Action for Approval

After a review and discussion of the bills payable, a motion was made by Commissioner Coffey and seconded by Commissioner Siebers to approve payment of the bills in the amount of \$228,852.79. A roll call vote was taken: Commissioner Giebel, yes; Commissioner Casper, yes; Commissioner Siebers,

yes; Commissioner Coffey, yes; and Commissioner Hennessey, yes. Motion carried unanimously.

B. Budget Comparison Report

The Commission did not receive a budget comparison report for January 2015.

7. General Old or New Business

Navigation Canal Marine Buoy Lights: District Manager Geurts copied the Commission on information and emails from Tom Snodgrass of Go Deep International, a rep for Carmanah solar LED marine lanterns. Fourteen buoy lights are needed. Geurts was instructed to continue to investigate options further.

Chloride Recovery Potential: There will be a meeting at HOVMSD on 1/21/15 with representatives from Short, Elliot, & Hendrickson. This will be a posted meeting.

District Manager Press Release: An article was published in the Times Villager regarding Glen Geurts' promotion to the District Manager position.

8. Closed Session pursuant to Wisconsin State Statute 19.85 (1)(c) regarding job succession/planning

A motion was made by Commissioner Siebers and seconded by Commissioner Hennessey to enter into a Closed Session. Motion carried.

A motion was made by Commissioner Siebers and seconded by Commissioner Coffey to return to Open Session. Motion carried.

9. Adjournment

With no further business before the Commission, a motion was made by Commissioner Giebel and seconded by Commissioner Hennessey to adjourn the meeting. Motion carried unanimously. (Time: 8:17 PM)

SIGNED _____
Bruce M. Siebers, Secretary#

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